

*Phillips County Commissioner
Meeting Minutes¹
June 30, 2022*

The board held a work session with Road and Bridge Manager Mike Salyards and Phillips County Sheriff Thom Elliott prior to the meeting.

Call to order

Chairman Timm called to order the meeting of the Phillips County Commissioners and opened with the Pledge of Allegiance at 8:04 A.M. on June 30, 2022, at the County Courthouse in the Commissioner Meeting room.

County Attendees

Chairman Tom Timm, Commissioners Garold Roberts and Terry Hofmeister, County Administrator Laura Schroetlin, County Clerk Beth Zilla, Treasurer Sharon Michael and Assistant Administrator Andrew Nygaard.

Additional Attendees

Darci Rodriguez, Les Archuleta, John Wagoner, H.J. Greenwood, Thomas Lindenmier, Tammy Kelley and Jessie Stewart.

Additions or Corrections to the Agenda

None presented.

Approval of Consent Agenda

Roberts made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- a) Approval of the minutes of the BOCC 06.17.2022 meeting
- b) Approval of June payroll
- c) Approval of A/P invoice list
- d) Acknowledge receipt of 2022 CTSI Salary Survey
- e) Acknowledge receipt of Double W Dairy Farm inspection report
- f) Acknowledge receipt of Weldco Farms odor test reports
- g) Acknowledge receipt of Seaboard Farms inspection and monitoring reports
- h) Acknowledge receipt of Zion, Inc. inspection report
- i) Acknowledge receipt of 3K Cattle Company inspection report
- j) Acknowledge receipt of HBF Inc. inspection report
- k) Acknowledge receipt of building permits
- l) Acknowledge receipt of TV service log for May
- m) Acknowledge receipt of Event Center/BOC Pavilion rentals/surveys

Public Comments

None presented.

Appointments

The board met with Darci Rodriguez, Holyoke Enterprise Managing Editor, for the monthly press briefing.

The board met with Les Archuleta from Platinum Technology. Archuleta discussed the phases of the Microsoft 365 and multifactor authentication upgrades. Archuleta also discussed the Netguard Plus Cyber Liability Insurance.

The board met with H.J. Greenwood and Thomas Lindenmier from Energy Resource Center to discuss the services that they have to offer the residents of Phillips County.

Old Business

None presented.

¹Minutes prepared by Beth Zilla are a summary of discussions, not a verbatim account.

Motions/New Business

The board agreed to move the county employee annual meeting from October 7, 2022, to October 18, 2022.

Roberts shared Communications Center funding scenarios and comparisons with the board.

Hofmeister made a motion to accept the recommendation of the Planning Commission to approve the subdivision exemption request submitted by DTCT, LLC to sell 9.92 acres in the NE ¼, Section 21-T9N-R47W to Beau Starkebaum. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to approve the request from Director of Human Services Lori Lundgren to hire Aleah Buccelli as a Caseworker II effective August 1, 2022. Hofmeister seconded the motion. Motion carried unanimously.

The board agreed that Communications Center Director Kenny Gaskill can advertise for an additional dispatcher.

County Treasurer Sharon Michael announced to the board that second tranche of American Recovery Plan Act funds in the amount of \$414,213 was deposited on June 30.

Hofmeister made a motion to approve the proposal submitted by Event Center Reservationist Carrie Anderson to change the rental agreement to include the kitchen for rentals of the Bieseemeier Room and Heginbotham Hall at the Event Center as presented. Roberts seconded the motion. Motion carried unanimously.

CTSI Representative John Wagoner met with the board to share information for risk management with the Sheriff’s Office.

The board approved the special rates for the RV Park at the fairgrounds during the week of the July 25 Phillips County Fair. The rates are \$12.50 for the first day and \$10 each day after that. The half rate prices are during Phillips County Fair only.

Roberts made a motion to approve the audit engagement agreement for fiscal year 2022 for an amount not to exceed \$19,000 as proposed by Ronnie Farmer of rfarmer LLC. Hofmeister seconded the motion. Motion carried unanimously.

The board met with CSU Extension Agent Jessie Stewart for her quarterly updates.

The board met with County Attorney Tammy Kelley regarding election issues.

Roberts made a motion to approve the request from Road and Bridge Manager Mike Salyards to contract with Scholl Oil and Transportation Co. for prepaid propane for the upcoming heating season September 2022 through May 2023. The contract is for 3,870 gallons at a maximum price of \$1.99 per gallon for a total contract amount of \$7,701.30. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to opt out of the Opioid Settlement Fund Distribution, which will redirect the county’s local share of opioid settlement funds to the region in which it is located. Roberts seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the proposal from Platinum Technology to install a Compliance Standards and Reporting Manager system in the amount of \$695/month and a \$3,500 set-up fee. Roberts seconded the motion. Motion carried unanimously.

Adjournment


Chairman Timm adjourned the meeting at 12:25 P.M.

Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for July 8, 2022.

Phillips County Commissioners:

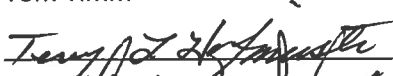
Attest:




Tom Timm



Beth Zilla, County Clerk



Terry Hofmeister



Garold Roberts