

Phillips County Commissioner

Meeting Minutes

July 30, 2021

The board held a work session with County Administrator Laura Schroetlin prior to the regular meeting.

The board held a work session with Road and Bridge Manager Mike Salyards and Assistant Road Manager Kevin Scott prior to the regular meeting.

Call to order

Chairman Hofmeister called to order the meeting of the Phillips County Commissioners and opened with the Pledge of Allegiance at 9:00 A.M. on July 30, 2021 at the County Courthouse in the Commissioner Meeting room.

Attendees

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, County Administrator Laura Schroetlin, and County Clerk Beth Zilla.

Additional Attendees

Andrew Nygaard, Ronnie Farmer via phone, County Assessor Doug Kamery

Additions or Corrections to the Agenda

Schroetlin added the following to the agenda

- Roadway Occupancy Agreement with Pat Meakins
- Road and Bridge Mower Purchase

Approval of Consent Agenda

Roberts made a motion to approve the Consent Agenda. Timm seconded the motion. Motion carried unanimously 3-0.

Consent Agenda Items:

- a) Approval of the minutes of the BOCC 07.19.2021 meeting
- b) Approval of July Payroll
- c) Approval of accounts payable invoice list
- d) Approval of EMPG grant acceptance letter
- e) Acknowledgement of Event Center/BOC Pavilion rentals

Public Comments

No public comments

Appointments

The board met with FCCLA Advisor Karen Ortner to discuss her request regarding the free library drop box project. The FCCLA students would like a box installed outside the Extension Office at the Event Center and asked for installation assistance. The board approved the request with the stipulation that FCCLA students will maintain the box as needed. Ortner agreed. The board instructed Ortner to contact Maintenance Supervisor Dan Waln and Fairgrounds Complex Supervisor Lonny Vernon for placement and installation assistance. In a separate issue, Ortner asked if the board would waive the rental fee for the Ortner room at the Event Center. She will be holding her FCCLA officer training there due to construction at the high school. Board agreed to waive the fee.

The board met with Andrew Nygaard from the Holyoke Enterprise for the monthly press briefing.

The board held a telephone conference with Ronnie Farmer of rfarmer, llc, for the 2020 audit review. No issues or concerns were noted.

Old Business

The board discussed the 018-002 CUP conditions for the Sprague Brothers Land LLC swine nursery. The board reviewed and approved a letter drafted by County Attorney Tammy Kelly to be sent to Sprague Brothers regarding the need for a monitoring well to be dug east of the barn buildings and within the building site.

Motions/ New Business

The board discussed the long-established press briefing procedure. After Schroetlin discussed the matter with both Candie Fix, Haxtun-Fleming Herald editor and Brenda Johnson Brandt, Holyoke Enterprise editor, it was the position of both editors that a prepared press release is not necessary but that the minutes and in person attendance, at their choosing, would be relied upon to get information regarding the commissioners' meetings for their publications. A draft copy of the previous meeting's minutes will now be sent to each along with the upcoming meeting agenda.

Timm made a motion to approve the 2021 audit engagement agreement with rfarmer, llc not to exceed \$18,540.00. Roberts seconded the motion. Motion carried unanimously 3-0.

The board reviewed the dates proposed for the 2022 Budget Schedule.

Roberts made a motion to approve the Roadway Occupancy Agreement, Permit Number 07-30-2021-01, with PC Telcom for underground construction of a 600' fiber optic line that will be buried 48" deep in running south in County Road 33 from Section 15, T7N, R45W to Section 22, T7N, R45W, crossing County Road 20. It will not be in a conduit. Timm seconded the motion. Motion carried unanimously 3-0.

The board called Steve Meakins for clarifications on the details of the project described in the proposed Roadway Occupancy Agreement.

Roberts made a motion to approve the Roadway Occupancy Agreement, Permit Number 07-30-2021-02, with Pat Meakins, for underground construction of a 6" drain line and 1.5" water line that will be buried 48" deep 200' feet east of County Road 3 across County Road 42 from Section 20, T9N, R47W to Section 29, T9N, R47W. Timm seconded the motion. Motion carried 3-0.

Timm made a motion to accept the recommendation of the Planning Commission and approve the subdivision exemption for Lauren James Heermann and Jo Ellen Heermann Revocable Trust for the sale of approximately 4.05 acres located in the SW¼ of Section 21, T8N, R46W to John Heermann. Roberts seconded the motion. Motion carried unanimously 3-0.

Timm made a motion to approve the purchase of a 6140 Rhino Ditch Mower in the amount of \$22,500.00 from G&M Implement in Sterling, Colorado for the Road and Bridge department. Roberts seconded the motion. Motion carried unanimously 3-0.

Adjournment


Chairman Hofmeister adjourned the meeting at 12:25 P.M.

Minutes submitted by County Clerk Beth Zilla


Next meeting is scheduled for August 9th, 2021.

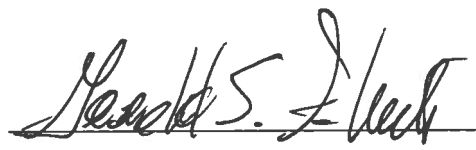
Phillips County Commissioners:

Attest:


Terry Hofmeister


Beth Zilla, County Clerk


Tom Timm


Garold Roberts