

Phillips County Commissioner

Meeting Minutes

August 09, 2021

The board held a work session with Office of Emergency Manager Broc Pelle prior to the meeting.

Call to order

Chairman Hofmeister called to order the meeting of the Phillips County Commissioners and opened with the Pledge of Allegiance at 9:00 A.M. on August 09, 2021, at the County Courthouse in the Commissioner Meeting room.

Attendees

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, County Administrator Laura Schroetlin, and County Clerk Beth Zilla.

Additional Attendees

Trish Herman, Jessie Stewart, Gary Engel, Patrick Mitchell, Dan Waln, John Sullivan via zoom, Rich Starkebaum via zoom, Keith Sagehorn, Rick Chase, and Mike Whalen.

Additions or Corrections to the Agenda

None

Approval of Consent Agenda

Roberts made a motion to approve the Consent Agenda as presented. Timm seconded the motion. The motion carried unanimously 3-0.

Consent Agenda Items:

- a approve the minutes of the BOCC 07.30.2021 meeting
- b approve the A/P invoice list
- c approve the Public Trustee 2nd Quarter Report
- d acknowledgment of the receipt of the Treasurers report for July
- e acknowledgment of the workman's comp claims/insurance
- f acknowledgment of the monthly financial reports
- g acknowledgment of the Event Center/BOC Pavilion rentals and surveys

Public Comments

Trisha Herman met with the board to discuss the \$10,000 award granted to Phillips County Fair Board from the El Pomar 2021 Colorado Assistance Fund to Support Cultural Programming Fund. The purpose of this funding is to support cultural community events, festivals and venues that seek to build connection and reignite economic vitality, particularly in the rural parts of Colorado. Herman also updated the board on the grant process for the childcare center. Herman mentioned that she was nominated for the Boettcher Scholarship and is in the top 16 for the reward.

Appointments

CSU Agent Jessie Stewart met with the board for her re-cap of the 2021 Phillips County Fair and her participation in the Sedgwick County Fair.

Gary Engel met with the board to discuss his proposed cost estimate of maintenance of the Phillips County shooting/rifle range.

The board met with administration support Patrick Mitchell and Maintenance Supervisor Dan Waln for a report on the Harvest Park campground rental during fair and discussed possible future plans for the camping area.

The board held a zoom meeting with John Sullivan to discuss County zoning regulations. Those present via zoom were Planning and Zoning Board member Richard Starkebaum. Keith Sagehorn, also a member of the Planning and Zoning Board attended the meeting. The board asked if Sullivan would give the board a proposal on the cost of his work on reviewing and advising the board of update and changes that need to be made. Sullivan will have the proposal back to the board for their meeting on August 30th.

The board held a zoom meeting with Rick Chase and Mike Whalen to discuss making changes, if any, to their current retirement fund policy for employees.

Old Business

The board reviewed the CVRF-RF-063 second round business grant approval.

Motions/ New Business

Timm made a motion to approve Gary Engel as a contractor to maintain the Phillips County gun range at a monthly rate of \$100.00 and a budget not to exceed \$1,000 per year for maintenance expenses, all to be costs to be paid out of the Conservation Trust Fund. Roberts seconded the motion. Motion carried unanimously 3-0.

Timm made a motion to approve the allocation of county CVRF-RF-063 funds per the committee recommendations totaling \$171,645.00 to be distributed as grants to business owners in Phillips County which experienced revenue losses due to COVID-19 shutdowns in 2020. \$123,529.83 was from County's allocated amount, \$41,156.13 was from City of Holyoke's allocated amount which was given back to the County, and \$6,959.04 was from Town of Haxtun's allocated amount. Also included in the RF-063 funds was \$2,986 for a ballot drop box and pedestal for Town of Haxtun and \$7,000 for two local church food pantries. Roberts seconded the motion. Motion carried unanimously 3-0.

Roberts made a motion to accept a sponsorship from El Pomar for the Phillips County fair in the amount of \$10,000.00. Timm seconded the motion. Motion carried unanimously 3-0.

Roberts made a motion to approve a step increase for Laura L. Schroetlin, moving her GN Grade 43 Step 4 at an annual salary of \$61,596.13 (\$5,133.01 monthly) effective August 01, 2021. Timm seconded the motion. Motion carried unanimously 3-0.

Timm made a motion to change the eligibility requirement for employees to participate in the county retirement fund to from 20 hours per week to 24 hours per week and a 9-month (seasonal) employee to a 12-month (year-round) employee. Roberts seconded the motion. Motion carried unanimously 3-0.

Adjournment

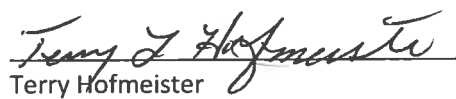
Chairman Hofmeister adjourned the meeting at 3:03 P.M.

Minutes submitted by County Clerk Beth Zilla

Next meeting is scheduled for August 31, 2021.

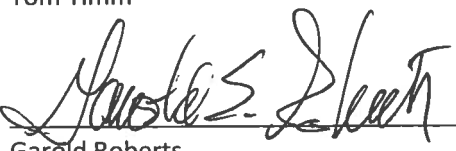
Phillips County Commissioners:

Attest:


Terry Hofmeister


Beth Zilla, County Clerk


Tom Timm


Garold Roberts