

Phillips County Commissioner
Meeting Minutes¹
August 31, 2022

Call to order

Chairman Timm called to order the meeting of the Phillips County Commissioners and opened with the Pledge of Allegiance at 8:00 A.M., on August 31, 2022, at the County Courthouse in the Commissioner Meeting room.

County Attendees

Chairman Tom Timm, Commissioners Garold Roberts and Terry Hofmeister, County Administrator Laura Schroetlin, County Clerk Beth Zilla, Department of Human Services Director Lori Lundgren, Landfill Manager Bill Andrews and Assistant Administrator Andrew Nygaard.

Additional Attendees

Janelle Krueger, Darci Rodriguez, Lynn Arenson.

Additions or Corrections to the Agenda

None presented.

Approval of Consent Agenda

Roberts made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- a) Approval of the minutes of the BOCC 08.19.2022 meeting
- b) Approval of August payroll
- c) Approval of A/P invoice list
- d) Acknowledge receipt of Certification of Valuation letters
- e) Acknowledge receipt of TV Service Log for July
- f) Acknowledge receipt of Event Center/Pavilion Rentals

Public Comments

None presented.

Appointments

The board met with Darci Rodriguez, Holyoke Enterprise Managing Editor, for the monthly press briefing. Notes from this portion of the meeting will be provided to the Haxtun-Fleming Herald.

The board convened as the Board of Human Services at 9:25 A.M., meeting with Director Lori Lundgren. The minutes from this portion of the meeting will be maintained by the Department of Human Services. The board reconvened as the Board of County Commissioners at 9:46 A.M.

The board met with Landfill Manager Bill Andrews regarding the purchase of a flatbed trailer.

The board met with Lynn Arenson with MASA Medical Transport Solutions and discussed the county's current MASA membership.

Unfinished Business

The board discussed the Baby Bear Hugs 2023 budget request.

The board discussed the Family and Medical Leave Insurance Program (FAMLI).

Motions/New Business

Hofmeister made a motion to opt out of the FAMLI program. Roberts seconded the motion. Motion carried unanimously. County employees will still be able to participate in the program individually if they choose.

Roberts made a motion to accept the recommendation of DHS Director Lori Lundgren to approve \$8,000 for the budget request from Baby Bear Hugs for 2023. Hofmeister seconded the motion. Motion carried unanimously.

The board tabled discussion of the Clerk's office personnel until further budget discussions proceed.

¹Minutes prepared by Beth Zilla are a summary of discussions, not a verbatim account.

Roberts made a motion to approve the request from DHS Director Lori Lundgren to reclassify Tiffany Watson to HS Grade 73 Step 5, effective September 1, 2022. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from Maintenance Supervisor Lonny Vernon to move Olga Baeza to GN40 Grade 20 Step 4, effective September 1, 2022. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to approve the request from Communications Center Director Kenny Gaskill to hire Maryse Schafer as full-time Dispatcher at GN40 Grade 11 Step 1, effective September 12, 2022. Hofmeister seconded the motion. Motion carried unanimously.

Roberts made a motion to continue the hiring bonus of \$3,000.00 for a two-year commitment for employees hired in all county departments from July 11, 2022 through December 31, 2022. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve an intergovernmental agreement between Phillips County, acting by and through the Phillips County Clerk and Recorder, and Frenchman Groundwater Management District for administration of their respective duties concerning the conduct of the General Election to be held on November 8, 2022 and allow the County Clerk to sign. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to approve an intergovernmental agreement between Phillips County, acting by and through the Phillips County Clerk and Recorder, and the Town of Haxtun for administration of their respective duties concerning the conduct of the General Election to be held on November 8, 2022 and allow the County Clerk to sign. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve an intergovernmental agreement between Phillips County, acting by and through the Phillips County Clerk and Recorder, and the City of Holyoke for administration of their respective duties concerning the conduct of the General Election to be held on November 8, 2022 and allow the County Clerk to sign. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to purchase a 2001 flatbed trailer from Danny Andrews in the amount of \$2,500.00 for the landfill. Hofmeister seconded the motion. Motion carried unanimously. The board also approved Bill Andrews' request to use the county loader for a short period of time on an afternoon for personal use.

Roberts made a motion to table a decision on the Planning Commission's recommendation to approve a subdivision exemption request submitted by Vern P. Rafert Trust and Timothy P. Rafert to sell 4.81 acres in the SE1/4 of Section 6 T7N-R44W to Diesel Supply LLC until zoning requirements have been reviewed. Hofmeister seconded the motion. Motion carried unanimously.

Roberts made a motion to approve the request from Pheasants Forever to sell alcohol at their banquet on November 12, 2022 from 5:00 P.M. to 12:00 A.M. as long as they receive a special event permit from the City, provide liquor liability insurance and pay the additional liquor deposit. Hofmeister seconded the motion. Motion carried unanimously.

The board tabled the discussion of new general sales tax exemptions for incontinence products, diapers and period products until the Town of Haxtun and the City of Holyoke address on the topic.

Adjournment

Chairman Timm adjourned the meeting at 11:38 A.M.

Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for September 9, 2022.

Phillips County Commissioners:




Tom Timm

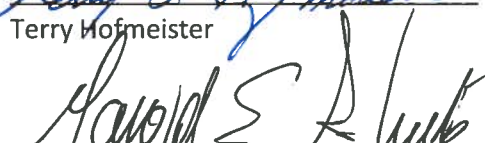
Attest:



Beth Zilla, County Clerk



Terry Hofmeister



Garold Roberts