



## Phillips County Commissioner

### Meeting Minutes<sup>1</sup>

September 8, 2023

The board held a work session with NE Regional Veterans' Service Officer Glen Marciniak, Phillips County Veterans' Service Officer Jeremy Kilpatrick, and Darlene Carpio of Congressman Ken Buck's office after the meeting.

#### Call to order

Chairman Garold Roberts called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on September 8, 2023, at the County Courthouse in the Commissioner meeting room.

#### County Attendees

Chairman Garold Roberts, Commissioners Terry Hofmeister and Tom Timm, Deputy Administrator/Planner Andrew Nygaard, Department of Human Services Director Lori Lundgren, and Victims' Advocate Director Kelley Sullivan

#### Additional Attendees

Jerry Haynes, Miguel Salinas, Laura Conde, Miguel Conde, Jennifer Paintin, Linda Jelden, Jennifer Deam, Brianne Ham, and Valentina Arvizo

#### Additions or Corrections to the Agenda

##### Additions

17) Commissioner meeting date change

18) Concrete culvert and cattle crossing at County Road 36 and County Road 61

#### Approval of Consent Agenda

Hofmeister made a motion to approve the consent agenda as presented. Timm seconded the motion. Motion carried unanimously.

#### Consent Agenda Items:

- a. Approval of the minutes of the BOCC 08.30.2023 meeting
- b. Approval of the invoice list
- c. Acknowledge receipt of Seaboard Foods 2<sup>nd</sup> quarter monitoring reports
- d. Acknowledge receipt of the building permit log
- e. Acknowledge receipt of Event Center/BOC Pavilion rentals

#### Public Comments

Sullivan discussed the Jolly Dozen Holly Daze craft fair scheduled for October 28, 2023, at the Phillips County Event Center. She requested a fee of \$300 for the rental of the Event Center.

#### Appointments

The board met with Haynes to discuss his prior experience as Phillips County Fair Manager. Haynes said he thinks the position needs to be more of an event manager rather than strictly a fair manager.

The board met with Salinas and Laura and Miguel Conde (acting as interpreters) to discuss the junk complaint received about his property in April. Salinas will work with Nygaard and provide monthly updates to the planning office. He will attend a Commissioners' meeting in three months to discuss the progress he's made in cleaning the property.

The board met with Jelden, Deam, Paintin, Ham, and Arvizo of Baby Bear Hugs. They gave updates on Baby Bear Hugs activities and programs and requested \$10,875 from Phillips County in 2024.

The board convened as the Board of Human Services at 9:45 a.m., meeting with Director Lundgren. The minutes from this portion of the meeting will be maintained by the Department of Human Services. The board reconvened as the Board of County Commissioners at 10:08 a.m.

#### Unfinished Business

Chairman Roberts opened a public hearing testimony phase of the meeting for consideration of the proposed Phillips County Commissioner re-districting maps. Chairman Roberts, seeing no public comments and noting that none had been received by the Administration Office, closed the public

<sup>1</sup>Minutes prepared by Andrew Nygaard are a summary of discussions, not a verbatim account.

testimony phase and laid over the matter definitely until the September 19, 2023, Board of County Commissioners meeting.

**Motions/New Business**

The board reviewed the document from the Colorado Department of Transportation outlining lane and street closures in Holyoke from September 18-29, 2023, for the Highway 385 resurfacing project.

The board tabled the discussion of the CATALIS contract to allow County Clerk Beth Zilla to get more clarifying information.

The board discussed the plan for a new underpass located at County Road 36 and County Road 61 (state line road). The Commissioners will not decide until they see the total estimated cost to the county.

Timm made a motion to change the date of the September 29, 2023, Board of County Commissioners meeting to September 28, 2023. Hofmeister seconded the motion. Motion carried unanimously.

Timm made a motion to approve an intergovernmental agreement between Phillips County, acting by and through the Phillips County Clerk and Recorder, and Haxtun School District for administration of their respective duties concerning the conduct of the General Election to be held November 7, 2023. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve an intergovernmental agreement between Phillips County, acting by and through the Phillips County Clerk and Recorder, and Holyoke School District RE-1J for administration of their respective duties concerning the conduct of the General Election to be held November 7, 2023. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve an intergovernmental agreement between Phillips County, acting by and through the Phillips County Clerk and Recorder, and the Town of Haxtun for administration of their respective duties concerning the conduct of the General Election to be held November 7, 2023. Hofmeister seconded the motion. Motion carried unanimously.

Timm made a motion to authorize the chairman to sign the agreement for online auctions between GovEase Auction LLC and Phillips County. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to adopt the regulatory policy for the disposition of unclaimed property held by Phillips County. Timm seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from Road and Bridge Manager Mike Salyards to move Marty Bornhoft to RB Grade 19 Step 4, effective September 19, 2023. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to continue the intergovernmental agreement between the City of Sterling and Phillips County regarding the use of AIS Logger and Recorder as presented. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve a contribution to the Phillips County Arts Council for membership at the Endowment level of \$300. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to make no changes in County Health Pool employee health care benefits for 2024. Hofmeister seconded the motion. Motion carried unanimously.

Timm made a motion to approve the request from Kelley Sullivan for a \$300 fee for the Jolly Dozens rental of the Event Center for Holly Daze on October 28, 2023. Hofmeister seconded the motion. Motion carried unanimously.


**Adjournment**

Chairman Roberts adjourned the meeting at 10:29 a.m.

Minutes submitted by Andrew Nygaard.

Next meeting is scheduled for September 19, 2023.

Phillips County Commissioners:

  
Garold Roberts

  
Terry Hofmeister

  
Tom Timm

Attest:

  
Beth Zilla, County Clerk