

Phillips County Commissioner
Meeting Minutes¹
September 28, 2023

The board held a work session prior to the meeting with Maintenance Supervisor Lonny Vernon and Assistant Maintenance Supervisor Brandon Markert.

The board held a work session after the meeting with Road and Bridge Manager Mike Salyards.

Call to order

Chairman Garold Roberts called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on September 28, 2023, at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Garold Roberts, Commissioners Terry Hofmeister and Tom Timm, Deputy Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, Department of Human Services Director Lori Lundgren, Treasurer Steve Young, and Landfill Manager Bill Andrews

Additional Attendees

Janelle Krueger and Jessie Salyards

Additions or Corrections to the Agenda

Addition to agenda:

13) Fair board Manager

14) VALE grant

Approval of Consent Agenda

Timm made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- a. Approval of the minutes of the BOCC 09.19.2023 meeting
- b. Approval of September payroll
- c. Approval of invoice list
- d. Acknowledge receipt of HUTF summary
- e. Acknowledge receipt Big Iron equipment listing
- f. Acknowledge receipt of Event Center/BOC Pavilion rentals

Public Comments

None presented.

Appointments

The board convened as the Board of Human Services at 8:40 a.m., meeting with Director Lori Lundgren. The minutes from this portion of the meeting will be maintained by the Department of Human Services. The board reconvened as the Board of County Commissioners at 9:16 a.m.

The board met with CSU Extension agent Jessie Salyards for updates from her office.

The board met with County Treasurer Steve Young to discuss county held tax liens.

The board met with Landfill Supervisor Bill Andrews to discuss landfill fees.

Unfinished Business

Deputy Administrator/Planner Nygaard commented that the administration office did not receive any public comment on the Commissioner boundary redistricting. County Clerk Zilla also commented that her office did not receive any public comment.

Motions/ New Business

Hofmeister made a motion to approve the request from Maintenance Supervisor Lonny Vernon to move Brandon Markert to GN 40 Grade 25 Step 2, effective October 1, 2023. Timm seconded the motion. Motion carried unanimously.

¹Minutes prepared by Beth Zilla are a summary of discussions, not a verbatim account.

Timm made a motion to accept the bid from Platinum Technology to purchase 8 Dell desktop computers, Model 7090 OptiPlex, at a cost of \$1,185 each plus a \$165/hour set up fee for a total cost of \$12,120. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to accept the bid from Printers, Paper and More to purchase 3 HP laptops, Model Envy 17.3", at a cost of \$1,225 each plus a \$165/hour setup fee for a total cost of \$5,160. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve the job description for the Veterans' Service Officer as presented. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to reappoint Aaron Sprague to the Republican River Water Conservation District Board. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve the Sales Tax Memorandum of Understanding for Control of Confidential Data appointing Andrew Nygaard as the 2024 county contact. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to sell the county held tax lien on a parcel located at 380 Monmouth Ave. (#2022-00002) to David Young for \$842.32. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to sell the county held tax lien on a parcel located at 35942 County Road 18 (#2022-00004) to David Young for \$1,213.95. Hofmeister seconded the motion. Motion carried unanimously.

Timm made a motion to approve the changes made to the cover sheet of the contract with CATALIS to reflect the name correction. Hofmeister seconded the motion. Motion carried unanimously.

Timm made a motion to authorize the chairman to sign the VALE grant. Hofmeister seconded the motion. Motion carried unanimously.

The board discussed creating a paid position of fair manager and decided not to move forward with the position.

Hofmeister made a motion to adopt resolution No 2023-09-28-23-01 establishing boundaries of the Commissioner districts of Phillips County in accordance with CRS 30-10-306.

WHEREAS, Colorado Revised Statutes section 30-10-306(1) requires the Board of County Commissioners to divide the County into three compact districts, each of which shall be consecutively numbered and as nearly equal in population as possible; and

WHEREAS, Colorado Revised Statutes section 30-10-306(4) provides that each district shall be revised by September 30th of the second odd-numbered year following each federal census of the United States to assure that such districts shall be as nearly equal in population as possible based on such census; and

WHEREAS, the Board of County Commissioners has determined that a revision of the districts is necessary due to the population changes reflected in the last federal census; and

WHEREAS, the Board of County Commissioners has determined the revised district boundaries legally described below and diagramed in the maps of Phillips County and the City of Holyoke, which are attached hereto and fully incorporated herein by reference, more accurately result in districts of nearly equal population.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PHILLIPS COUNTY, COLORADO that the following described districts shall, from and after the effective date hereof, comprise the Commissioner's districts in Phillips County, Colorado, all as required by Colorado Revised Statutes section 30-10-306;

DISTRICT 1

The boundaries of District 1 of Phillips County, Colorado are revised so that District 1 is that area contained within the County Boundary that lies east of the line described as follows, also known as the west line of District 1:

Beginning at the intersection of the northern County Boundary line and the centerline of CR 43 also being the **TRUE POINT OF BEGINNING**; thence south along CR 43 to the intersection with the centerline of CR 38; thence east along said centerline to the intersection with the centerline of CR 45; thence south along said centerline to the intersection with the centerline of CR 34; thence west along said centerline to the intersection with the centerline of CR 43; thence south along said centerline to the intersection with the centerline of State Highway 23; thence south-west along said centerline to the intersection with the centerline of N Interocean Avenue; thence south along said centerline to the intersection with the centerline of E Denver St; thence east along said centerline to the intersection with the centerline of S Campbell Avenue; thence south along said centerline to the intersection with the centerline of E Kellogg Street; thence west along said centerline to the intersection with the centerline of S Interocean Avenue; thence south along said centerline to the intersection with the centerline of CR 20; thence east along said centerline to the intersection with the centerline of CR 41; thence south along said centerline to the intersection with the centerline of CR 18; thence east along said centerline to the intersection with the centerline of CR 43; thence south



along said centerline to the intersection with the centerline of CR 16; thence east along said centerline to the intersection with the centerline of CR 45; thence south along said centerline to the intersection with the centerline of CR 12; thence west along said centerline to the intersection with the centerline of CR 43; thence south along said centerline to the intersection with the County Boundary line.

DISTRICT 2

The boundaries of District 2 of Phillips County, Colorado are revised so that District 2 is that area contained within the County Boundary that lies between the line described herein as the west lines of District 1 and the line described herein as the east line of District 3.

DISTRICT 3

The boundaries of District 3 of Phillips County, Colorado are revised so that District 3 is that area contained within the County Boundary that lies west of the line described as follows, also known as the east line of District 3:

Beginning at the intersection of the northern County Boundary line and the centerline of US Highway 385 also being the **TRUE POINT OF BEGINNING**; thence south along US Highway 385 to the intersection with the centerline of CR 38; thence west along said centerline to the intersection with the centerline of CR 25; thence south along said centerline to the intersection with the centerline of CR 14; thence east along said centerline to the intersection with the centerline of US Highway 385; thence south along said centerline to the intersection with the County Boundary line.

BE IT FURTHER RESOLVED that the original maps of Phillips County and the City of Holyoke, setting forth the boundaries of the Commissioner's districts are on file with the Phillips County Clerk and Recorder, and a copy of the Phillips County map is attached to this Resolution and incorporated herein by reference, and same shall be used with the legal descriptions set forth above to describe the boundaries of the Commissioner's districts in Phillips County, Colorado; and in the event there is a conflict between the legal description set forth herein and said maps, the said maps shall be controlling; and in the event the district map of Phillips County conflicts with the district map of the City of Holyoke, the map of the City of Holyoke shall control.

BE IT FURTHER RESOLVED that the Chair of the Board of County Commissioners is hereby authorized to affix his signature upon one or more maps of Phillips County or portions thereof depicting the location of the above-described boundary lines of Commissioner districts Phillips County.

The Board of County Commissioners hereby finds the above-described Commissioner districts are as compact and as nearly equal in population as possible, all in accordance with Colorado law.

Timm seconded the motion. Motion carried unanimously.

Adjournment


Chairman Roberts adjourned the meeting at 11:35 a.m.

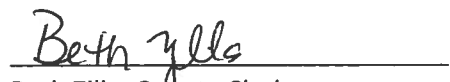
Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for October 6, 2023.

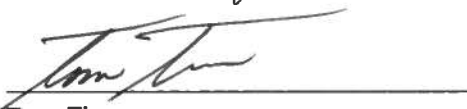
Phillips County Commissioners:

Attest:


Garold Roberts


Beth Zilla, County Clerk


Terry Hofmeister


Tom Timm