

*Phillips County Commissioner
Meeting Minutes
Oct 29, 2021*

Work session

The board held a work session with Road and Bridge Supervisor Mike Salyards prior to the meeting.

Call to order

Chairman Hofmeister called to order the meeting of the Phillips County Commissioners and opened with the Pledge of Allegiance at 9:00 A.M. on October 29, 2021 at the County Courthouse in the Commissioner Meeting room.

Attendees

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, County Administrator Laura Schroetlin, and County Clerk Beth Zilla.

Additional Attendees

Brenda Brandt, Dan Waln, Andrew Nygaard, Troy Kinoshita, Carrie Jo Oestman, Laura Lenz, Tricia Michael, Lori Lundgren, and Jessie Stewart.

Additions or Corrections to the Agenda

Item 12 - Treasurer Office Closure was removed from the agenda.

Item 13 - Opioid MOU discussion was added to the agenda.

Approval of Consent Agenda

Timm made a motion to approve the consent agenda as presented. Roberts seconded the motion. Motion carried unanimously 3-0.

Consent Agenda Items

- a) Approval of the minutes of the BOCC 10.19.2021 meeting
- b) Approval of October Payroll
- c) Approval of AP invoice List
- d) Acknowledgement of the receipt of CWSB Newsletter
- e) Acknowledgment of the receipt of the letter from Holyoke Enterprise
- f) Acknowledgment of the receipt of Event Center rentals/surveys

Public Comments

Brenda Brandt, Publisher for the Holyoke Enterprise visited with the board about the Elected Officials Christmas Ad for the annual Christmas section.

Appointments

The board met with Andrew Nygaard, reporter for the Holyoke Enterprise, for the monthly press briefing.

The board met with Troy Kinoshita, MMH Ambulance Service Director. Kinoshita introduced himself to the board and gave them an update on the Ambulance Service.

The board met with Carrie Jo Oestman and Laura Lenz with Pregnancy Caring Center to discuss their upcoming banquet at the Event Center on January 29th, 2022.

The board met Tricia Michael with the Peerless Theatre to discuss their upcoming event at the Event Center on December 11th, 2021. Michaels plans to serve alcohol at her event. The board approved their request if they provide the required alcohol deposit and proof of alcohol liability insurance. No special permit is required.

The board met with Human Services Director Lori Lundgren to discuss the annual contribution to Baby Bear Hugs. Lundgren suggested the contribution remain at \$6,000 and the board agreed.

The board met with CSU 4-H Agent Jessie Stewart for her update from her office.

Unfinished Business

Dan Waln, Maintenance Supervisor, gave the board an update on the roofing project for the courthouse.

The board discussed the replacement of fiber optics on County Road 35 that was damaged during a new build of County Road 35 between County Road 26 and Highway 6.

The board reviewed a response letter from Bailey and Peterson on the Zoning Review project. The board requested that further information be requested regarding estimated costs for proposed services.

Motions/ New Business

Roberts made a motion to approve the payment of \$4,123.65 to PC Telcom for their share of the cost of fiber optic repairs to County Road 35. Timm seconded the motion. Motion carried unanimously 3-0.

Roberts made a motion to approve the request from Communications Center Director Kenny Gaskill to reclassify Sara Kumm as Communications Center Assistant Director and be placed on GN40 Grade 18 Step 1 at an hourly rate of \$17.5317, effective October 24, 2021. Timm seconded the motion. Motion carried unanimously 3-0.

Timm made a motion to approve the request from Road and Bridge Manager Mike Salyards to extend the part-time employment for Tobin Moore to December 31, 2021. His hourly rate will remain at \$18/hour. Roberts seconded the motion. Motion carried unanimously 3-0.

Roberts made a motion to approve the request from Landfill Manager Bill Andrews to hire Heather Kellan as the Landfill Office Manager and to be placed on GN40, Grade 16 Step 2 at an annual rate of \$32,735.30 (\$2,727.94 monthly) effective November 09, 2021. Timm seconded the motion. Motion carried unanimously 3-0.

The board approved a reduced rental rate of \$405 for the Crisis Pregnancy event scheduled for January 29, 2022 which covers the 3-day rental of the entire Event Center, use of the stage, and WIFI access.

Adjournment

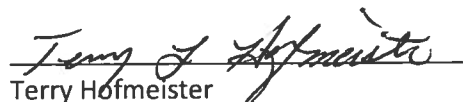
Chairman Hofmeister adjourned the meeting at 12:12 P.M.

Minutes submitted by County Clerk Beth Zilla


Next meeting is scheduled for November 09, 2021.

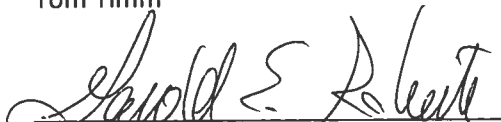
Phillips County Commissioners:

Attest:


Terry Hofmeister


Beth Zilla, County Clerk


Tom Timm


Garold Roberts