

Phillips County Commissioner
Meeting Minutes¹
October 31, 2023

The board held a work session with Road and Bridge Manager Mike Salyards prior to the meeting.

The board held a budget work session with Administrator Laura Schroetlin and Deputy Administrator/Planner Andrew Nygaard after the meeting.

Call to order

Chairman Garold Roberts called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on October 31, 2023, at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Garold Roberts, Commissioners Terry Hofmeister and Tom Timm, Deputy Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, Road and Bridge Manager Mike Salyards, and Department of Human Services Director Lori Lundgren

Additional Attendees

Keith Sagehorn, Tracy Schroth (via phone), Cari-Jo Oestman, and Jessie Salyards

Additions or Corrections to the Agenda

None presented.

Approval of Consent Agenda

Timm made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- a. Approval of the minutes of the BOCC 10.16.2023 meeting
- b. Approval of the minutes of the BOCC 10.23.2023 special meeting
- c. Approval of October payroll
- d. Approval of invoice list
- e. Acknowledge receipt of HUTF summary
- f. Acknowledge receipt of Economic Development 3rd Qtr. newsletter
- g. Acknowledge receipt of Building Permits log
- h. Acknowledge receipt of Event Center/BOC Pavilion rentals

Public Comments

None presented.

Public Hearing

Chairman Roberts opened the hearing at 9:00 a.m. to consider the subdivision exemption request from the Thomas J. Tuell Irrevocable Income-Only Trust, looking to divide a 5.7-acre (+/-) parcel from a 131.71-acre (+/-) parcel located in Section 15, Township 7 North, Range 44 West. Keith Sagehorn discussed the survey and wanted to make sure it was accurate near his fence line. Tracy Schroth, representing the Thomas J. Tuell Irrevocable Income-Only Trust, said she was open to the matter being laid over until the November 8, 2023, meeting so the surveyor could be contacted to check the original findings. Chairman Roberts, seeing no further public comments, closed the hearing at 9:13 a.m. and laid over the matter definitely until the meeting on November 8, 2023.

Appointments

The board convened as the Board of Human Services at 9:25 a.m., meeting with Director Lori Lundgren. The minutes from this portion of the meeting will be maintained by the Department of Human Services. The board reconvened as the Board of County Commissioners at 9:45 a.m.

The board met with Cari-Jo Oestman, representing the Caring Pregnancy Resource Center. Oestman gave an update on the clients served in 2023 and asked for a reduced rental rate for their event on January 27, 2024.

The board met with CSU Extension Agent Jessie Salyards for updates from her office. Salyards also gave updates on behalf of Stephanie Starkebaum.

¹Minutes prepared by Beth Zilla are a summary of discussions, not a verbatim account.



Unfinished Business

Road and Bridge Manager Mike Salyards gave the board updates on the BigIron Auction Settlements.

Timm and Hofmeister gave updates on the Fair Board meeting they attended and the discussion about hiring a fair manager. The consensus of the meeting was that the fair board is in favor of hiring a fair manager who would also serve as fair board President.

Nygaard provided updates on the courthouse sidewalk project.

Motions/ New Business

Hofmeister made a motion to create the contract position in 2024 of Phillips County Fair Manager from the hire date through August 31, 2024. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to discontinue allowing Homesteaders' Park to be rented for private activities. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from Melissa Memorial Hospital to sell alcohol at their Christmas Party at the Phillips County Event Center on Saturday, December 9, 2023, from 4:00 p.m. until 11:59 p.m. as long as they receive a special event permit from the City of Holyoke, provide liquor liability insurance, and pay the additional liquor deposit. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve the 3-year ALSCO contract with the Phillips County Landfill as presented. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to appoint Commissioner Timm as the Region One Translator Association Board alternate for Phillips County. Roberts seconded the motion. Motion carried unanimously.

The board discussed possible in-kind support for the Holyoke Community Child Care Initiative.

Hofmeister made a motion to accept the request from Cari-Jo Oestman with the Caring Pregnancy Resource Center for a discounted rate of \$200 (\$100 for the stage and \$100 for the building) for their event at the Phillips County Event Center on January 27, 2024. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve the request from County Clerk Beth Zilla to hire Linda Statz as a part-time election official effective October 30, 2023. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from County Clerk Beth Zilla to hire Sharon Michael as a part-time election official effective October 30, 2023. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve the request from County Clerk Beth Zilla to hire Teresa Mailander as a part-time election official effective October 30, 2023. Hofmeister seconded the motion. Motion carried unanimously.

Timm made a motion to approve the request from Road and Bridge Manager Mike Salyards to hire Jody Maupin as a full-time road worker at RB Grade 16 Step 1, effective November 1, 2023. Hofmeister seconded the motion. Motion carried unanimously.

Timm made a motion to adopt Resolution 2023-10-31-01 expressing intent to commit to the local jurisdictional requirements under Colorado Proposition 123 regarding state funding for affordable housing.

WHEREAS, on November 8, 2022, Colorado voters passed Proposition 123 dedicating state income tax revenue to fund a State Affordable Housing Fund; and

WHEREAS, the State Affordable Housing Fund was divided into two voluntary programs: the Affordable Housing Financing Fund (administered by the Colorado Housing Finance Authority (CHFA)) and the Affordable Housing Support Fund (administered by the Department of Local Affairs (DOLA), Division of Housing (DOH)); and

WHEREAS, Proposition 123, requires the governing body of a local government that desires funding under Proposition 123 to make and file with the Colorado Department of Local Affairs, by no later than November 1, 2023, a commitment specifying how the combined number of newly-constructed affordable housing units and existing units converted to affordable housing within its boundaries will be increased by three percent (3%) each year for three (3) years over the baseline number of affordable housing units within its boundaries; and

WHEREAS, Proposition 123 encourages regional partnerships among local governments by enabling local governments to enter into written agreements that allow them to work collaboratively to meet their affordable housing development goals and commitments; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PHILLIPS COUNTY, COLORADO THAT:

Section 1. The Phillips County Board of County Commissioners authorizes the County Planner or the Planner's designee to prepare and file a Proposition 123 commitment on behalf of Phillips County and to take any necessary steps in furtherance of the commitment prior to November 1, 2023.

Section 2. The Phillips County Board of County Commissioners commits efforts to increase affordable housing units by three percent (3%) a year for the next three (3) years, as required under Proposition 123.

Section 3. The Phillips County Board of County Commissioners shall take any additional necessary steps to become eligible for funding under Proposition 123.

Hofmeister seconded the motion. Motion carried unanimously.

Adjournment


Chairman Roberts adjourned the meeting at 11:10 a.m.

Minutes submitted by County Clerk Beth Zilla.

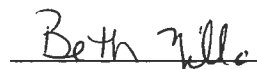
Next meeting is scheduled for November 8, 2023.

Phillips County Commissioners:

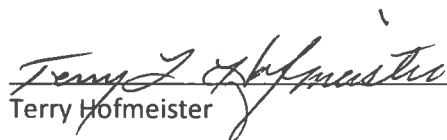
Attest:



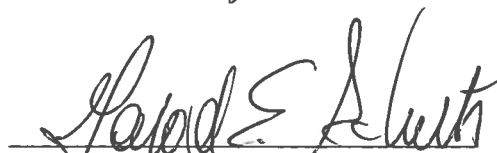
Tom Timm



Beth Zilla, County Clerk



Terry Hofmeister



Garold Roberts