

Phillips County Commissioner
Meeting Minutes¹
November 8, 2023

The board held a work session with Courthouse Sidewalk Project Manager Dan Waln prior to the meeting.

The board held a budget work session with County Administrator Laura Schroetlin, Treasurer Steve Young, Deputy Administrator/Planner Andrew Nygaard, and auditor Ronny Farmer (via Teams) after the meeting.

Call to order

Chairman Garold Roberts called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on November 8, 2023, at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Garold Roberts, Commissioners Terry Hofmeister and Tom Timm, County Administrator Laura Schroetlin, Deputy Administrator/Planner Andrew Nygaard, and Road and Bridge Manager Mike Salyards.

Additional Attendees

Janelle Krueger, Darlene Carpio, Kayla Kafka

Additions or Corrections to the Agenda

None presented.

Approval of Consent Agenda

Timm made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- a. Approval of the minutes of the BOCC 10.31.2023 meeting
- b. Approval of invoice list
- c. Approval of Veterans Service Officer monthly report
- d. Acknowledge receipt of CAPP reports
- e. Acknowledge receipt of Workers' Comp reports
- f. Acknowledge receipt of Haxtun Conservation Dist. Annual mtg. notice
- g. Acknowledge receipt of Building Permits log
- h. Acknowledge receipt of Event Center/BOC Pavilion rentals

Public Comments

None presented.

Appointments

Darlene Carpio, Representative for Congressman Ken Buck, met with the board to give updates from Congressman Buck's office.

The board met with Kayla Kafka regarding the Phillips County Fair Manager position.

The board met with Road and Bridge Manager Mike Salyards to discuss work being done at railroad crossings.

Unfinished Business

The board discussed in-kind support for the Holyoke Community Childcare Initiative.

The board discussed the subdivision exemption request from the Thomas J. Tuell Irrevocable Income-Only Trust, and it was determined that the survey is correct after meeting with the surveyor.

The board discussed board appointments and terms.

Motions/ New Business

The board reviewed the landfill groundwater monitoring report.

¹Minutes prepared by Andrew Nygaard are a summary of discussions, not a verbatim account.

Hofmeister made a motion to provide in-kind work for the Holyoke Community Childcare Initiative, amounting to 50 semi-loads of fill dirt and the use of a county roll-off dumpster for trash removal during the construction process, for a period of time not to exceed 18 months. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve the subdivision exemption request submitted by the Thomas J. Tuell Irrevocable Income-Only Trust to divide a tract of approximately 5.7 acres from 131.71 acres in the NW 1/4 of Section 15, Township 7 North, Range 44 West. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to appoint Steve Starkebaum to a 5-year term on the Phillips County Board of Adjustment, effective January 1, 2024, and expiring on December 31, 2028. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve the request from CSU Extension Agent Stephanie Starkebaum to move Carrie Anderson to GN Grade 24 Step 3, effective November 4, 2023. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to hire Kayla Kafka as Phillips County Fair Manager effective November 1, 2023, until September 1, 2024, for \$8,000. Timm seconded the motion. Motion carried unanimously.

Adjournment

Chairman Roberts adjourned the meeting at 10:17 a.m.

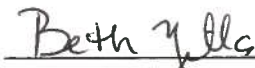
Minutes submitted by Andrew Nygaard.

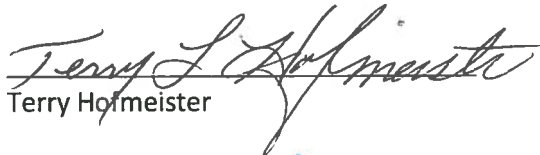
Next meeting is scheduled for November 17, 2023.

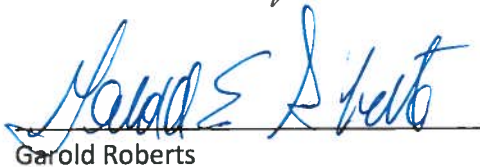
Phillips County Commissioners:

Attest:


Tom Timm


Beth Zilla, County Clerk


Terry Hofmeister


Garold Roberts