

Phillips County Commissioner  
Meeting Minutes<sup>1</sup>  
November 30, 2022

The board held a work session with Road and Bridge Manager Mike Salyards and Assistant Road and Bridge Manager Kevin Scott prior to the meeting.

The board held a budget work session after the meeting.

**Call to order**

Chairman Tom Timm called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:02 a.m. on November 30, 2022, at the County Courthouse in the Commissioner Meeting room.

**County Attendees**

Chairman Tom Timm, Commissioners Garold Roberts and Terry Hofmeister, County Administrator Laura Schroetlin, County Clerk Beth Zilla, Sheriff Thom Elliott, Victims Advocate Director Kelley Sullivan, and Deputy Administrator/Planner Andrew Nygaard.

**Additional Attendees**

Janelle Krueger, Andrew Turck, Candie Fix, Jessie Stewart, Stephanie Starkebaum, Kyle McConnell, Brandi McConnell, Heather Kurtzer, Jared Kurtzer, Luke Schlachter, Shannon Schlachter, Gus Harms, Brittany Kurtzer, Dale Chaney, Stephanie Chaney, Chad Bamford, Amy Bamford.

**Additions or Corrections to the Agenda**

The following item was added to the agenda:

- 12) Board of County Commissioners' salary

**Approval of Consent Agenda**

Hofmeister made a motion to approve the consent agenda as presented. Roberts seconded the motion. Motion carried unanimously.

**Consent Agenda Items:**

- a) Approval of the minutes of the BOCC 11.18.2022 meeting
- b) Approval of November payroll
- c) Approval of A/P invoice list
- d) Acknowledge receipt of TV Service Logs for September and October
- e) Acknowledge receipt of Event Center/BOC Pavilion rentals

**Public Comments**

None presented.

**Executive Session**

Roberts made a motion to go into executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f)(I)&(II) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. Hofmeister seconded the motion. Motion carried unanimously. The regular meeting recessed at 9:06 a.m. At 9:18 a.m., Roberts made a motion to reconvene the regular meeting. Hofmeister seconded the motion. Motion carried unanimously.

Chairman Timm stated the participants in the executive session were: Terry Hofmeister, Garold Roberts, Laura Schroetlin, Thom Elliott, Andrew Nygaard and himself. Participants in the executive session were asked if they believed that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, to state their concerns for the record. No concerns were stated.

**Appointments**

The board met with Andrew Turck, editor of the Holyoke Enterprise, and Candie Fix, managing editor of the Haxtun-Fleming Herald, for the monthly press briefing.

The board met with Sheriff Thom Elliott to discuss tuition reimbursement and PTO payout.

The board met with Victims Advocate Director Kelley Sullivan regarding grant applications.

The board met with CSU Extension Agents Jessie Stewart and Stephanie Starkebaum for their quarterly reports.

<sup>1</sup>Minutes prepared by Beth Zilla are a summary of discussions, not a verbatim account.

The board met with Chad Bamford and a group of other citizens about the county's wind energy regulations. Discussion included: decommissioning, noise levels, flicker, impact on roads and the Harvest Park RV campground during construction phases of projects, and setbacks from roads, cemeteries, and other public spaces.

#### **Unfinished Business**

The board agreed to move forward with the Attentive-CIGNA partnership, represented by Will Arthur, for employee benefits if ten (10) or more county employees show interest in signing up for the program.

#### **Motions/ New Business**

The board signed a letter approving the District Attorney's office for the Thirteenth Judicial District to opt out of the paid Family and Medical Leave Insurance Program (FAMLI).

The board discussed landfill hours for Christmas Eve. The landfill, which is normally open on Saturdays, will be closed on Christmas Eve this year, which falls on a Saturday. The landfill will instead be open the prior Monday, December 19, when it would normally be closed. The change in hours will be advertised beforehand.

The board received notification from County Treasurer Sharon Michael and the West Phillips County Cemetery District Board that the board will be transferring its district funds from First National Bank in Fleming, First Pioneer National Bank in Holyoke, and Points West Community Bank in Haxtun to a new account at Points West Community Bank in Haxtun. The total amount transferred to the West Phillips County Cemetery District Board was \$683,391.65.

Roberts made a motion to approve the Vale grant application in the amount of \$18,846. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the VOCA grant application in the amount of \$76,640 for the 2023 and 2024 fiscal year. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to raise the Phillips County Commissioner salary from 60% of the amount allowed by the state to 70% of the amount allowed by the state, effective January 1, 2023, for District 1 and January 14, 2025, for District 2 and District 3. Timm seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from Sheriff Thom Elliott to offer tuition reimbursement to Robert T. Corrado for POST academy training at a cost of approximately \$7,000. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to approve giving Robert T. Corrado a \$1,500 stipend per month during the time he is attending Otero Junior College seeking basic POST certification. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from Sheriff Thom Elliott to pay out 100 hours of unused PTO for Michael Beard at the cost of \$2,690. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to approve the request from County Administrator Laura Schroetlin to move Maintenance Supervisor Lonny Vernon to GN40 Grade 25 Step 4, effective December 1, 2022. Hofmeister seconded the motion. Motion carried unanimously.

Hofmeister made a motion to approve the request from High Plains Radio (Star 92.3) to allow alcohol at their upcoming Farm and Home show scheduled for February 4, 2023, with the condition that a special events permit is obtained from the City of Holyoke, the required liquor liability insurance is acquired, and the additional alcohol deposit is paid. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to approve the proposal from Kelley Law, Ltd. to provide legal services for Phillips County in 2023. Hofmeister seconded the motion. Motion carried unanimously.

#### **Adjournment**

Chairman Timm adjourned the meeting at 11:47 a.m.

Minutes submitted by County Clerk Beth Zilla.

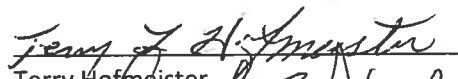
Next meeting is scheduled for December 9, 2022.

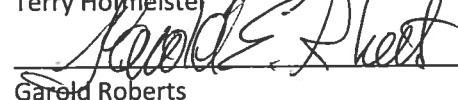
Phillips County Commissioners:

Attest:

  
Tom Timm

  
Beth Zilla, County Clerk

  
Terry Hofmeister

  
Gerald Roberts