

*Phillips County Commissioner
Meeting Minutes
December 18, 2020*

Prior to the meeting the board held a budget work session with Road Manager Mike Salyards, Assistant Manager Kevin Scott, and Weed & Pest Manager Kerri Doleshall.

Call to order

Chairman Terry Hofmeister called to order the regular meeting of the Phillips County Commissioners at 9:00 A.M. on December 18, 2020 at the Phillips County Event Center in the Bieseimer Room.

Meeting Attendees

BOCC Chair Terry Hofmeister, Commissioners Don Lock and Harlan Stern, County Administrator Pam Jensen and Deputy Administrator Laura Schroetlin, Commissioners-Elect Garold Roberts and Tom Timm, Phillips County Treasurer Sharon Michael, Courthouse Square Supervisor Steve Seuss, Phillips County Sheriff Thom Elliott, Department of Human Services Director Lori Lundgren and Emergency Manager Bob Heldenbrand.

Additions to the Agenda

Appointments:

Bob Heldenbrand, and Steve Seuss

New Business:

BOCC 2021 meeting schedule

Phillip County Clerk Beth Zilla's holiday request

Approval of Minutes and Consent Agenda

Lock made a motion to approve the Consent Agenda with revisions. Stern seconded and the motion carried.

Stern made a motion to approve the minutes from the December 8, 2020 meeting as presented. Lock seconded and the motion carried.

Appointments

Michael reviewed two 15-year-old tax liens that she will be voiding.

Elliott presented the Xerox copier purchase proposal for the Sheriff's and Victim's Advocates office for a cost of \$1,699. He stated that the current VOCA grant would cover \$887 of the cost. The remaining cost would need to come from county funds.

The BOCC board became the DHS board at 10:23 A.M. and met with Lundgren. The minutes from this portion of the meeting are maintained by DHS. The BOCC board resumed at 10:45 A.M.

Heldenbrand updated the board on several grants and COVID-19 related information. He also informed the board that he has taken the position as manager of the Colorado Division of Homeland Security & Emergency Management (DHSEM) Northeast Region Field Offices (formerly the Regional Field Manager). The position start date is January 11, 2021. The board congratulated Heldenbrand, thanked him for his tireless service to Phillips County and wished him well. He recommended that the new Emergency Manager be hired as an employee rather than a contract worker. Heldenbrand also stated that he would recommend several candidates to the board for their consideration if they desired. He was given the go-ahead to do so.

Seuss reported that the south entrance to the clerk's office continues to experience water leaking issues and recommended a new roof be installed as attempts to patch the problem have been unsuccessful. He was directed to get bids for the replacement and present the information to the board. He also asked if the keyless entries into the back door and clerk's outside door should be removed as locks have been reinstalled on those doors. The consensus of the board was to leave the keyless system in place.

Old Business

Stern moved to approve AFLAC as the county's Section 125 manager. Lock seconded and the motion carried.

New Business

Stern moved to accept the 2021 BOCC meeting schedule as presented. Lock seconded and the motion carried.

By consensus the board did not accept Zilla's Christmas Eve employee holiday proposal.

Stern made a motion to accept the request from Elliott to purchase a new Xerox printer/photocopier at cost of \$1,699. Lock seconded and the motion carried; \$887 of the cost will be covered by the VOCA grant and \$812 will come from Fund 61.

Lock moved to approve the Budget Year 2021 certification of the tax year 2020 levies and revenue. Stern seconded and the motion carried.

Hofmeister moved to accept the request from the Communication Center Director Kenny Gaskill to add a drawer to the newly installed communications window at a cost of \$550. Stern seconded and the motion carried.

Stern moved to approve the request from Doleshall to pursue a \$20,000 noxious weed grant from the Colorado Department of Agriculture.

The annual review of the County Purchasing Policy was tabled until the next meeting.

The December 31, 2020 end of the federally funded Families First Covid-19 leave was discussed. Schroetlin was directed to research how area counties will be addressing this issue.

Stern moved to institute the following CDC quarantine guidelines effective immediately for employees exposed to someone with COVID-19. Lock seconded and the motion carried. The guidelines are subjected to review when warranted.

- 10-day quarantine period – No testing required AND only if there are no symptoms during daily monitoring. Monitor symptoms until day 14.
- 7-day quarantine period – If a PCR or antigen test is negative AND there are no symptoms during daily monitoring. The test may be performed on days 5, 6 or 7 of quarantine but not before. If the test is negative, quarantine can end on day 8 with continued daily monitoring for symptoms until day 14.
- With both the 7- and 10-day methods of release from quarantine, individuals should continue to monitor themselves closely for any symptoms. If COVID symptoms begin after release from quarantine, individuals should immediately isolate again and contact their primary care doctor or the health department for evaluation and possible testing.

The recommendations from the CVRF business grants committee were reviewed. The committee had noted that several of the applications were missing required documentation. The commissioners approved the grant amount recommendations with little adjustment, pending receipt of all required documentation. Further information from the committee was requested for three of the applications. The businesses will be notified of their grant awards by the Administration office and checks should be mailed by the end of the year.

The BOCC reviewed the CCI survey for transportation funding legislation.

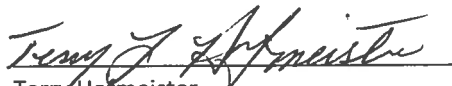
Chairman Hofmeister adjourned the meeting at 1:29 P.M.

Minutes submitted by Deputy Administrator Laura L. Schroetlin.

Next meeting is scheduled for December 31, 2020.


County Commissioners:

Attest:


Terry Hofmeister


Beth Zilla – County Clerk


Donald J. Lock


Harlan Stern