

*Phillips County Commissioner  
Meeting Minutes  
Dec 30, 2021*

**Call to order**

Chairman Hofmeister called to order the meeting of the Phillips County Commissioners and opened with the Pledge of Allegiance at 9:00 A.M. on December 30, 2021, at the County Courthouse in the Commissioner Meeting room.

**Attendees**

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, County Administrator Laura Schroetlin, Assistant Administrator Nici Akey, and County Clerk Beth Zilla.

**Additional Attendees**

Janelle Krueger, Kenny Gaskill, Andrew Nygaard, Gerald Whipple via phone, Kayla Kafka via phone.

**Additions or Corrections to the Agenda**

None presented.

**Approval of Consent Agenda**

Roberts made a motion to approve the consent agenda as presented. Timm seconded the motion. Motion carried unanimously 3-0.

**Consent Agenda Items:**

- a) Approval of the minutes of the BOCC 12.20.2021 meeting
- b) Approval of December Payroll
- c) Approval of A/P invoice list
- d) Acknowledge receipt of 2021 Abstract of Assessment
- e) Acknowledge receipt of Event Center/BOC Pavilion Rental Agreements

**Public Comments**

No public comments.

**Appointments**

The board met with Communications Center Director Kenny Gaskill to discuss hiring for vacancy in the Communications Center and the current pay schedule. Gaskill will present a shift differential pay proposal for the boards' consideration.

The board met with Andrew Nygaard, reporter for the Holyoke Enterprise, for the monthly briefing.

The board met CDL tester Gerald Whipple via phone to discuss the 2022 Legislative changes for CDL requirements and his 2022 contract with Phillips County.

The board met with MMH Ambulance Director Troy Kinoshita. Kinoshita said that he has four ambulances and only has space to house two of them. Due to the content stored in an ambulance, the ambulances need to be housed in a controlled environment. Kinoshita also discussed the County owned ambulances and who is responsible for upkeep on those ambulances. Administrator Schroetlin stated that MMH is responsible for the upkeep of those ambulances and that the county is responsible for titling and insuring those ambulances.

The board considered the request from Kayla Kafka, President of the Fair Board, to sell alcohol at its event on December 31st. The board approved the use as long as a special event permit is obtained from the City of Holyoke and liquor liability insurance and the required alcohol damage deposit are provided. Consumption will be limited to the BOC Pavilion.

**Old Business**

None at this time.

**Motions/ New Business**

Timm made a motion to move the Commissioner Meeting on Friday, April 29<sup>th</sup>, 2022, to Thursday, April 28<sup>th</sup>, 2022, due to a conflict with a CCI legislative meeting. Roberts seconded the motion. Motion carried unanimously 3-0.

Roberts made a motion to approve the renewal of the CDL tester contract with Gerald Whipple. Timm seconded the motion. Motion carried unanimously 3-0. The contract will expire on December 31, 2022.

**Adjournment**

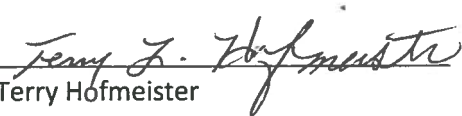
Chairman Hofmeister adjourned the meeting at 11:12 A.M.

Minutes submitted by County Clerk Beth Zilla.

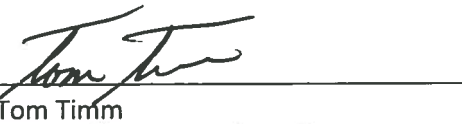
Next meeting is scheduled for January 10, 2022.

Phillips County Commissioners:

Attest:

  
Terry Hofmeister

  
Beth Zilla, County Clerk

  
Tom Timm

  
Garold Roberts