



Phillips County Commissioner

Meeting Minutes¹

August 30, 2023

The board held a work session with Road and Bridge Manager Mike Salyards and Assistant Road and Bridge Manager Kevin Scott.

Call to order

Chairman Garold Roberts called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on August 30, 2023, at the County Courthouse in the Commissioner meeting room.

County Attendees

Chairman Garold Roberts, Commissioners Terry Hofmeister and Tom Timm, County Administrator Laura Schroetlin, Deputy Administrator/Planner Andrew Nygaard, County Clerk Beth Zilla, Road and Bridge Manager Mike Salyards, Assistant Road and Bridge Manager Kevin Scott, and County Treasurer Steve Young

Additional Attendees

Janelle Krueger, Tim and Mariane Ortner

Additions or Corrections to the Agenda

None presented.

Approval of Consent Agenda

Timm made a motion to approve the consent agenda as presented. Hofmeister seconded the motion. Motion carried unanimously.

Consent Agenda Items:

- a. Approval of the minutes of the BOCC 08.21.2023 meeting
- b. Approval of August payroll
- c. Approval of invoice list
- d. Acknowledge receipt of CTSI, CAPP, and CWCP Loss Analysis
- e. Acknowledge receipt of the building permit log
- f. Acknowledge receipt of Event Center/BOC Pavilion rentals

Public Comments

None presented.

Appointments

The board met with County Treasurer Steve Young to discuss tax lien sales. He stated the sale will take place on December 5th. More information will be provided at the next meeting.

The board met with County Clerk Zilla to discuss the ERTB grant that was awarded to Phillips County for a new recording system, online access, and E-commerce transactions.

Public Hearings

Chairman Roberts opened the hearing at 9:30 a.m. to consider the subdivision exemption request from Tim and Mariane Ortner, looking to divide a 10-acre parcel from a 160-acre parcel located in South ½ of Section 12, T7N, R44W. Tim Ortner said the purpose of the subdivision exemption request was for estate planning. Chairman Roberts, seeing no further public comments, closed the hearing at 9:32 a.m.

Chairman Roberts opened the hearing to consider the proposed Phillips County Commissioner re-districting maps at 10:00 a.m. Janelle Krueger said she feels that the primary stakeholders in the re-districting requirement are those who are interested in running for Phillips County Commissioner. Chairman Roberts, seeing no further public comments, closed the public hearing testimony phase at 10:05 a.m. and laid over the matter definitely until the September 8, 2023, Board of County Commissioners meeting.

Unfinished Business

None presented.

¹Minutes prepared by Beth Zilla are a summary of discussions, not a verbatim account.

Motions/New Business

The board tabled the discussion about having a Fair Manager until the vacant positions on the Fair Board are filled.

Hofmeister made a motion to authorize Chairman Roberts to electronically sign the grant award letter for \$185,272 from the Electron Recording Technology Board (ERTB). Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve the subdivision exemption request submitted by Tim and Mariane Ortner to divide a tract of approximately 10 acres from 160 acres in the south ½ of Section 12, T7N, R44W. Hofmeister seconded the motion. Motion carried unanimously.

Adjournment

Chairman Roberts adjourned the meeting at 10:12 a.m.

Minutes submitted by County Clerk Beth Zilla.

Next meeting is scheduled for September 8, 2023.

Phillips County Commissioners:



Garold Roberts



Terry Hofmeister



Tom Timm

Attest:



Beth Zilla, County Clerk