

Phillips County Commissioner
Reorganization Meeting Minutes¹
January 9, 2023

I. Call to order

Chairman Tom Timm called the Reorganization Meeting of the Phillips County Commissioners to order at 10:20 a.m. on January 9, 2023, at the County Courthouse in the Commissioner Meeting room.

II. Attendees

Chairman Tom Timm, Commissioners Terry Hofmeister and Garold Roberts, County Administrator Laura Schroetlin, Deputy Administrator/Planner Andrew Nygaard and County Clerk Beth Zilla. From the public – Janelle Krueger.

III. Reorganization Meeting

Hofmeister made a motion to appoint Garold Roberts as Chairman of the Board of County Commissioners for the year 2023, seconded by Timm. Motion carried unanimously.

Timm made a motion to approve **Resolution 2023-01-09-01** approving the organization of county operations, the establishment of official holidays and the establishment of regional board appointments for 2023, seconded by Hofmeister.

RESOLUTION No. 2023-01-09-01

**RESOLUTION ORGANIZING COUNTY OPERATIONS, ESTABLISHING OFFICIAL HOLIDAYS,
AND ESTABLISHING REGIONAL BOARD APPOINTMENTS FOR 2023**

WHEREAS, the Board of County Commissioners of Phillips County, State of Colorado, has convened a duly and lawfully called regular meeting on the 9th day of January 2023; and,

WHEREAS, the Board desires to establish official holidays, designate representatives to regional boards, and set administrative duties to ensure adequate operations for Phillips County throughout the 2023 calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Phillips County Colorado: That the Board hereby reorganizes Phillips County operations by approving the following: Board of County Commissioners 2023 meeting schedule (Attachment "A"), appointments, holidays, board representatives, and administrative actions:

The Chairman of the Board of Phillips County Commissioners for 2023 is Commissioner Garold Roberts. In the absence of the Chair of the Board of County Commissioners, any Commissioner may act in the capacity as Chairman of the Board of County Commissioners per C.R.S. 30-10-307. The Chairman of the Board is allowed to make a motion or to second a motion.

The Board hereby approves the following list as the official designated holidays for Phillips County Government in 2023:

<u>Holidays for 2023</u>		
New Year's Day Observed	January 2 nd	Monday
Presidents' Day	February 20 th	Monday
Memorial Day	May 29 th	Monday
Juneteenth	June 19 th	Monday
Independence Day	July 4 th	Tuesday
Fair Parade Day	July 29 th (2 Landfill personnel only)	Saturday
Labor Day	September 4 th	Monday
Columbus Day	October 9 th (July 29 th for 2 Landfill)	Monday
Veterans Day	November 10 th	Friday
Thanksgiving Day	November 23 rd	Thursday
Day after Thanksgiving	November 24 th	Friday
Christmas Eve	December 24 th (Dispatch & In-Service Dep)	Sunday
Christmas	December 25 th	Monday

The Board approves the below appointments to represent the Board of County Commissioners on regional boards:

Representatives to Regional Boards

Terry Hofmeister-District 1

CCI Legislative Committee
Centennial Mental Health
NE CO Health Department
PC Fair Board
ETPR
Pro-15
CHP

Garold Roberts -District 2

Comboard
Northeast Colorado Housing
EMS Board
PC Fair Board
ETPR*
Worker's Comp. Ins. Pool
CAPP
Region 1 Translator Association

Tom Timm -District 3

NECALG/NECTA
ECSDD
Seizure Committee
PC Fair Board*
ETPR
Rec. District (Alternate)
CCI Legislative Proxy

* Denotes the primary representative.

Official Bonds

Pursuant to Colorado Revised Statutes, Section 24-13-105 the Phillips County Board of County Commissioners is satisfied that purchased crime insurance coverage meets the sufficiency of the official bond requirements of the County Commissioners C.R.S. 30-10-311, 312 and 313, Clerk and Recorder C.R.S. 30-10-401(2), Registrar of Titles C.R.S. 38-36-109, and 110, Sheriff C.R.S. 30-10-501(2), Coroner C.R.S. 30-10-601(b)(1.5), Treasurer 30-10-701(2), Public Trustee 38-37-102(4) and County Assessor 30-10-801(2), and approves and authorizes the purchase of insurance coverage in lieu of bonds of the respective County Officials.

¹ Minutes prepared by Beth Zilla are a summary of discussions, not a verbatim account

Administration Organization

The County Administrator and/or Assistant Administrator may use the Chairman of the Board's signature stamp for emergency checks with authorization of the Chairman. Use of stamp must be documented.

The Phillips County Administrator is designated as the Budget Officer to prepare and present the 2024 budget draft to the board of County Commissioners on or before October 15, 2023, and the 2024 final budget on or before December 15, 2023 per C.R.S. 29-1-204.

The official posting location for the meeting dates, agendas, public notices, and information relating to Commissioner activities as well as changes made to the annual meeting schedule shall be posted on the bulletin board located outside the Commissioner's chambers in the Phillips County Courthouse.

The Holyoke Enterprise is designated as an official newspaper for Phillips County for 2023 and the Haxtun-Fleming Herald is designated as THE official newspaper for Phillips County for 2023. The Haxtun-Fleming Herald is designated as an official newspaper and the Holyoke Enterprise is designated as THE official newspaper for Phillips County delinquent property tax advertising per C.R.S. 39-11-105.

\$.50 per mile is established as the mileage reimbursement rate for 2023 for Phillips County. Let it be known that this may be changed by the Board at any time during the year.

The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Phillips County Commissioners.

Hofmeister made a motion to approve **Resolution 2023-01-09-02** affirming employees and special appointments for the Phillips County Board of County Commissioners for the year 2023. Timm seconded the motion.

RESOLUTION No. 2023-01-09-02

RESOLUTION AFFIRMING EMPLOYEES AND SPECIAL APPOINTMENTS FOR THE PHILLIPS COUNTY BOARD OF COUNTY COMMISSIONERS FOR THE YEAR 2023

WHEREAS, The Board of County Commissioners reviewed the present list of County employees and special appointments of County personnel.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Phillips County Colorado, that the following persons are employed by the County or by special appointment as County personnel, being employees and County personnel, employed and/or appointed at will, each being subject to review, to-wit:

COUNTY ELECTED OFFICIALS

TERRY HOFMEISTER COUNTY COMMISSIONER
GAROLD ROBERTS COUNTY COMMISSIONER
TOM TIMM COUNTY COMMISSIONER
BETH ZILLA COUNTY CLERK
STEVE YOUNG COUNTY TREASURER
DOUG KAMERY COUNTY ASSESSOR
THOMAS ELLIOTT COUNTY SHERIFF
DENNIS JELDEN COUNTY CORONER

COUNTY ATTORNEY – KELLEY LAW LTD

COUNTY ADMINISTRATION - LAURA SCHROETLIN

ANDREW NYGAARD (Planner)
PATRICK MITCHELL

COUNTY CLERK

VAL DANIELSON
DEBBIE BENNETT
MARY ROBERTS

COUNTY TREASURER

SHEILA GIFT

COUNTY ASSESSOR

TOBY THOMPSON
NICK FLAA

MAINTENANCE – LONNY VERNON

OLGA BAEZA
JERRY LAUER
STEVE SEUSS
OLGA BAEZA
BRANDON MARKERT
ANABEL FIGUEROA

COUNTY SHERIFF

MICHAEL BEARD
JACK WEILAND

COMMUNICATIONS CENTER – KENNY GASKILL

SARA KUMM
PAOLO MALLARI
BRENDA S. BRANDT
MARYSE SCHAFFER
OLIVIA OLIVAS-O'DEA

VICTIMS ADVOCATE– KELLEY SULLIVAN
MICHELLE KIRK

CSU EXTENSION

CARRIE ANDERSON

LANDFILL -BILL ANDREWS

HEATHER KELLAN
RANDY OWENS

WEED & PEST

KERRI DOLESHALL

VETERAN SERVICE OFFICER

JEREMY KILPATRICK

ROAD AND BRIDGE -AMHERST -RICK HINCK

HARLAN HIGHTOWER
WALTER JUAREZ
PATRICK DICK

ROAD AND BRIDGE -HOLYOKE -KEVIN SCOTT

ED GLENNEMEIER
BEAU WALN
DARYL KUEHN

ROAD & BRIDGE MANAGER – MIKE SALYARDS

ROAD AND BRIDGE -HAXTUN - DAVE SALYARDS

MARTY BORNHOFT
JOHN DAVIS
DAVID MCFADDEN

HUMAN SERVICES – LORI LUNDGREN

POLLY FETZER
TONI STRASSER
TIFFANY WATSON
MONICA RAMIREZ

EMERGENCY MANAGER – BROCC PELLE

The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Phillips County Commissioners.

Timm made a motion to approve **Resolution 2023-01-09-03** to set salaries and wages for County employees for the year 2023. Hofmeister seconded the motion.

RESOLUTION No. 2023-01-09-03

RESOLUTION TO SET SALARIES AND WAGES FOR COUNTY EMPLOYEES FOR THE YEAR 2023

WHEREAS, the Board of County Commissioners has reviewed the following pay range which applies to all Phillips County employees; and

WHEREAS, the Board of County Commissioners desires to follow the structure in place for setting salaries for new employees as well as step increases for existing employees; and

WHEREAS, the Board of County Commissioners desires to establish the Temporary and Seasonal part-time employee pay to be at least minimum wage \$13.65 up to \$22.00 per hour based on experience; and

WHEREAS, the Board of County Commissioners approves a \$124 per month (\$.7154 per hour) pay increase for all full-time employees. A one-time lump payment of \$1,836 will be made in January 2023. Permanent part-time employees will receive a prorated amounts.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Phillips County Colorado, that the salaries and wages for County employees are hereby set for the ensuing year of operations as follows:

PHILLIPS COUNTY PAY RANGE BY POSITION
1/1/2023

		Grade	Range		Grade	Range
Road Manager	RB	35 - 36	54,366 - 67,118	Administrator	GN	43 60,212 - 73,170
Asst Manager/Maintenance Supervisor	RB	33 - 34	52,308 - 64,444	Deputy Administrator/Planner	GN	24-26 42,023 - 52,077
Road Bldg Crew Leader	RB	20	41,141 - 49,011	Admin Support	GN	16 36,577 - 43,229
Gravel Pit Operations Supervisor	RB	19	40,422 - 48,100	Deputy Assessor	GN	25 42,783 - 51,091
Crew Leader	RB	19	40,422 - 48,100	Appraiser I	GN	19 38,494 - 45,658
Fleet Maintenance Supervisor	RB	19	40,422 - 48,100	Appraiser II	GN	23 41,282 - 49,190
RB Technology Specialist	RB	17	39,035 - 46,343	Transfer Clerk / Mapper	GN	17 37,200 - 44,019
Road Worker	RB	16	38,366 - 45,496	Clerk Mapper	GN	16 36,577 - 43,229
				Deputy Clerk	GN	25 42,783 - 51,091
Human Service Director	HS	81 - 84	56,366 - 72,654	Senior Clerk	GN	22-24 40,559 - 50,129
Account Clerk I	HS	58	36,986 - 43,748	Clerk	GN	16 36,577 - 43,229
Account Clerk II	HS	62	39,617 - 47,081	Clerk MV	GN	16 36,577 - 43,229
Account Clerk II/Translator	HS	64	41,034 - 48,875	Clerk Recording	GN	16 36,577 - 43,229
Senior Account Clerk	HS	65	41,768 - 49,806	Clerk with Election Cert	GN	17 37,200 - 44,019
Admin Assistant	HS	55	35,176 - 41,455	Deputy Treasurer (8 FTE)	GN	25 42,783 - 51,091
Admin Asst/Interpreter	HS	60	38,269 - 45,373	Undersheriff	GN40	30 49,224 - 59,251
Admin Asst/Medicaid Technician	HS	61	38,935 - 46,216	Deputy Sheriff	GN40	26 45,689 - 54,773
Case Aid	HS	55	35,176 - 41,455	Victim's Asst Coordinator	GN40	20 41,001 - 48,833
Senior Case Worker Manager	HS	73	48,349 - 58,141	Director Comm Center	GN40	28 47,413 - 56,956
Case Worker I	HS	65	41,768 - 49,806	Comm Center Assistant Director	GN40	18 19,03 - 22,62
Case Worker II	HS	68	44,085 - 52,740	Dispatcher	GN40	11 16,90 - 19,91
Case Manager	HS	67	43,294 - 51,738	Landfill Manager	GN40	23 43,258 - 51,693
Senior Case Aid	HS	59	37,620 - 44,550	Landfill Operator I	GN40	15 37,591 - 44,513
Senior Income Main Tech	HS	69	44,896 - 53,768	Landfill Operator II	GN40	21 41,735 - 49,763
Income Maintenance Technician	HS	62	39,617 - 47,081	Landfill Worker	GN40	11 35,150 - 41,422
Child Welfare/Adult Protect Supervisor	HS	73	48,349 - 58,141	Maintenance Supervisor	GN40	21 41,735 - 49,763
Child Support Sr Legal Tech	HS	63	40,317 - 47,967	Maintenance Worker	GN40	20 41,001 - 48,833
Child Support Legal Tech	HS	60	38,269 - 45,373	Weed & Pest Manager	GN40	26 45,689 - 54,773
Child Support Eligibility Tech	HS	58	36,986 - 43,748			

The effective date hereof shall be January 1, 2023.

The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Phillips County Commissioners.

Hofmeister made a motion to approve Resolution 2023-01-09-04 designating office hours for the year 2023. Timm seconded the motion.

RESOLUTION No. 2023-01-09-04

RESOLUTION DESIGNATING OFFICE HOURS FOR THE YEAR 2023

WHEREAS, pursuant to Colorado Revised Statutes, Section 30-10-109, the Phillips County Board of County Commissioners ("Board") is authorized to create, by resolution duly adopted, the days and hours the County offices shall be kept open for transaction of County business; and

WHEREAS, individual departments and offices may adopt a different schedule to accommodate their individual duties with the approval of the Board, and

WHEREAS, the Board desires to give adequate notice to the public for transaction of business to be limited to days and hours other than designated; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Phillips County, Colorado, the normal working hours of Phillips County Government shall be from 8:00 AM to 4:30 PM, Monday through Friday, except for county holidays and emergencies.

The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Phillips County Commissioners.

Timm made a motion to approve Resolution 2023-01-09-05 authorizing signers on behalf of the Phillips County Board of County Commissioners for the year 2023. Hofmeister seconded the motion.

RESOLUTION No. 2023-01-09-05

RESOLUTION AUTHORIZING SIGNERS ON BEHALF OF THE PHILLIPS COUNTY BOARD OF COUNTY COMMISSIONERS FOR THE YEAR 2023

WHEREAS, pursuant to Colorado Revised Statutes, Section 30-25-110(1), any County Commissioner serving on the current Board is authorized to sign any and all County checks, drafts, or other orders with respect to County funds; and

WHEREAS, the Board of County Commissioners authorize Beth Zilla, the County Clerk and Recorder to attest to all County checks and in her absence, the Deputy is authorized to attest.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Phillips County Colorado, that the designated signers are authorized to transact any and all other business with local banking institutions deemed by the designated Board to be reasonable and advisable except the borrowing of money or the obtaining of credit in any form or the use of any of the assets of the County as any type of security or collateral. Phillips County Treasurer is directed to communicate this authority and the relevant signatures to banking institutions, and to ensure proper enforcement of this resolution.

The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Phillips County Commissioners.

Hofmeister made a motion to approve **Resolution 2023-01-09-06** authorizing the Phillips County Treasurer to Deposit and invest Funds. Timm seconded the motion.

RESOLUTION No. 2023-01-09-06

RESOLUTION AUTHORIZING THE PHILLIPS COUNTY TREASURER TO DEPOSIT AND INVEST FUNDS

WHEREAS, the County of Phillips, State of Colorado is charged with the responsibility of depositing public funds which come into its possession; and

WHEREAS, C.R.S.30-10-708 mandates a written resolution setting forth eligible financial institutions in which the Treasurer shall deposit funds and monies of whatever kind that may come into the Treasurer's possession; and

WHEREAS, Colorado Revised Statutes, Sections 11-10.5-101 to 11-10.5-111 and Sections 11-47-101 to 11-47-120 requires the deposit of public funds and monies in eligible state and national banks and savings and loan associations; and

WHEREAS, the County Commissioners desire the Treasurer to deposit such funds and monies in financial institutions located in the County; and

WHEREAS, C.R.S. 24-75-601 to 24-75-603 provide for the investment of public funds and monies.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF PHILLIPS, STATE OF COLORADO:

1. The County Treasurer is hereby authorized to deposit County funds and monies in the following qualified local banks:
 - a) Bank of Colorado
 - b) Bank of the West
 - c) First Pioneer National Bank
 - d) Points West Community Bank
2. The County Treasurer is hereby authorized to invest County funds. The primary objectives of such investments shall be the safety of the invested funds and the liquidity of the invested funds for the timely payment of County obligations. The secondary objective shall be the achievement of a market average yield on the invested funds.
3. The Treasurer shall invest County Funds only in the following securities.
 - a) Money Market accounts and certificates of deposits issued by banks located in the County and collateralized under applicable Colorado statutes.
 - b) Money market accounts and certificates of deposit issued by banks located outside the County, but in the State of Colorado and collateralized under applicable Colorado statutes.
 - c) State investment pools authorized under the provisions of C.R.S. 24-75-701 to 708.
 - d) Money market funds authorized under the provisions of C.R.S. 24-75-601.1(k).
 - e) Direct obligations of the United State Government, which are sold at discount or have semi-annual interest payments, e.g. U.S. Treasury bills, U.S. Treasury notes; and U.S. Treasury bonds and government agencies. The Treasurer is authorized to establish a Treasury Direct account in the county's name at the United States Treasury.
4. The maximum maturity of any security purchased by the Treasurer shall not exceed five years unless specifically approved in advance by the Board of County Commissioners.
5. The Treasurer may sell securities held by the County to meet, as necessary, the County investment objectives.

The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Phillips County Commissioners.

Timm made a motion to approve **Resolution 2023-01-09-07** authorizing the Board of County Commissioner appointments to local and regional boards for the year 2023. Hofmeister seconded the motion.

RESOLUTION No. 2023-01-09-07

RESOLUTION FOR BOARD OF COUNTY COMMISSIONER APPOINTMENTS TO LOCAL AND REGIONAL BOARDS FOR THE YEAR 2023

WHEREAS, the Phillips County Board of County Commissioners shall appoint board and commission members by letter at a public meeting. The Board of County Commissioners, or its designee, shall contact the applicant and coordinate with the boards or commissions or chairperson as needed to the following boards; and

WHEREAS, the Phillips County Board of County Commissioners will advertise for all open board positions which require a Board of County Commissioner appointment.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Phillips County Colorado, that the following designated appointees will serve on our behalf until the term assigned has expired or the position is vacated.

PC FAIR BOARD - 3 YR (Aug 31) (2nd Mon)			BOARD OF ADJUSTMENT - 3 YR		
Bobby Streckler	540-462-7912	2024	Keith Sagehorn	970-520-5211	2023
Teonna McCabe	970-595-0102	2023	Matt Kleve	719-331-9573	2024
Kayla Kafka	970-580-8019	2024	Pat Meakins	970-520-2749	2023
Lindsey Boerner	970-580-1068	2024	Jeanette Kingman	970-412-5115	2024
Chance Kramer	970-466-0096	2025	Chris Fuesz	970-520-4304	2025
Brianna Worley	970-466-3843	2025			
Tom Andersen	970-520-2944	2025	PLANNING COMMISSION - 5 YR		
Gary McCallum	970-466-0865	2023	Gary Koch	970-580-6712	2024
Austin Tharp	970-466-2463	2023	Dan Wain	970-466-2133	2025
			vacant		2027
WEST PC CEMETERY BOARD - 6 YR			Jeanette Kingman	970-412-5115	2023
Steve Firme	970-520-1510	2023	Keith Sagehorn	970-520-5211	2026
Tom Edwards	970-774-7310	2024			
John Heermann	970-520-9818	2027	CENTENNIAL MENTAL HEALTH - 4 YR (2nd Thu)		
			Terry Hofmeister	970-466-1555	2025
PC RECREATION DISTRICT - 5 YR			NECO ASSOC OF LOCAL GOVTS - 1 YR (3rd Wed)		
Jim Tomky	970-520-5160	2024	Tom Timm	970-520-1942	2023
Richard Starkebaum	970-520-2748	2025			
Elton Olofson	970-854-2693	2026	NECO HEALTH DEPT - 5 YRS (4th Wed)		
Lynn Seger	970-520-4477	2027	Terry Hofmeister	970-466-1555	2026
Dan Kafka	970-854-2769	2023			
WEED & PEST BOARD - 3 YR			REGION 1 TRANSLATOR ASSOC		
Charlie Triplette	970-854-3256	2024	Garold Roberts	970-520-7602	
Martin Olofson	970-854-2859	2024			
Jerry Wagoner	970-520-5303	2025	NE COLORADO HOUSING		
Vern Rafert	970-520-9547	2025	Garold Roberts	970-520-7602	Commissioner
Gary Koch	970-580-6712	2023			
Jim Tomky	970-520-5160	2023	CHP HEALTH PLAN - 1 YR		
			Terry Hofmeister	970-466-1555	2023
EC Services Developmentally Disabled - 3 YR (4th Thu)			WORKERS COMP INS POOL - 1 YR		
Tom Timm	970-520-1942	6/30/2023	Garold Roberts	970-520-7602	2023
911 BOARD - 4 YR			CAPP		
David Dirks	at large	6/30/2026	Garold Roberts	970-520-7602	2023
McKenzie Fleharty	Medical	6/30/2024	CCI LEGISLATIVE COMMITTEE		
Thomas Elliott	Sheriff	6/30/2026	Terry Hofmeister	970-466-1555	2023
Stacy Rueter	Holyoke Fire	6/30/2023	Tom Timm	970-854-3778	Proxy
Nathon Nadow	Town of Haxtur	6/30/2023			
EMS BOARD			COMBOARD 2 yr except Commissioner Rep		
McKenzie Fleharty	970-466-27679	HHD ambulance	vacant	Term	Haxtun
Garold Roberts	970-520-7602		Thomas Elliott	Term	Sheriff
Juan Atan - interim		MMH ambulance	Doug Bergstrom	Term	Holyoke
Michael Hassell	970-854-2241		Garold Roberts	Term	Commissioner
Dewane Pace	970-774-6301		Stacy Rueter	Holyoke EMS	2024
Laura Schroetlin	970-854-3778		McKenzie Fleharty	Haxtun Hospital	2024
NE COLORADO AREA TRAUMA ADVISORY (RETAC) - 2 YR			SEIZURE COMMITTEE - 1 YR		
Bryan Pippett	303-916-2283	6/30/2023	Travis J. Sides	DA	
Marissa Bussell	303-358-8643	6/30/2024	Thom Elliott	Cty Sheriff	
			Tom Timm	Cty Commissioner	2023
PC ECONOMIC DEV CORP - 3 YRS			DHS CITIZEN'S REVIEW PANEL - 1 YR		
Tom Bennett	970-854-3825	2023	Linda Jelden	970-854-2593	12/31/2023
Marc Bornhoft	970-774-5852	2023			
Kevin Scott			VETERAN'S SERVICE OFFICE - 2 YRS		
Lori Lundgren			Jeremy Kilpatrick	970-466-1848	2023
Staci Tempel			REPUB RIVER WTR CONSER DIST - 3 YEAR		
Nci Akey			Aaron Sprague	970-854-5328	11-2023
Julia Biesemeier			EMERGENCY MANAGEMENT BOARD - 4 YR		
Michelle Lock			Terry Hofmeister	Term	Commissioner
Shauna Strecker			Garold Roberts	Term	Commissioner
			Tom Timm	Term	Commissioner
LIVESTOCK COMMITTEE			Dennis Jelden	Term	Coroner
Kevin Beck	Minda Mares		Broc Pelle	Term	Emerg. Mgr.
Tim Becker	Jeff Plumb		Thom Elliott	Term	Sheriff
Matt Kleve	Denise Smith		Laura Schroetlin	Term	Cty Admin
Jason Donovan	Steve Starkebaum		McKenzie Fleharty	Haxtun Amb Rep	12/31/23
Dave Gibson	Shauna Strecker		Stacy Rueter	Fire Rep	12/31/23
Grady Groshans	Roger Koberstein				
Matt Kleve			RAINFALL COLLECTION		
			Dan Kafka	970-854-2769	

The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Phillips County Commissioners.

Hofmeister made a motion to approve **Resolution 2023-01-09-08** for the Board of County Commissioners to provide health and life insurance for the year 2023. Timm seconded the motion.

RESOLUTION No. 2023-01-09-08

RESOLUTION FOR BOARD OF COUNTY COMMISSIONER TO PROVIDE HEALTH AND LIFE INSURANCE FOR THE YEAR 2023

WHEREAS, the Phillips County Board of County Commissioners offer the following Health and Life insurance through the County Health Pool; and

WHEREAS, the County will pay 80% of the employee share and 65% of the dependents share of the health insurance. The county will pay 80% of the employees share and 60% of the dependents share for dental and vision insurance. Amounts for permanent, part-time employees are prorated appropriately; and

WHEREAS, permanent part-time employees must work at least 24 hours per week to enroll in insurance. If an employee works less than full time, the employee premium for any benefit will be pro-rated. The 24 hour per week threshold must also be met to qualify for county retirement benefits; and

WHEREAS, the Board of County Commissioners will continue to provide the reimbursement benefit of \$2,500 for individuals with a maximum of \$5,000 per family. All new and current employees must be enrolled in the HDHP2500 plan in order to participate in the deductible reimbursement plan provided by the County.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Phillips County Colorado, that the following options are made available to qualifying employees of Phillips County.

	Employee			Employee + 1			Family		
	Emp Only Premium	County 80.00%	Employee 20.00%	E + 1 Premium	County 80%/65%	Employee 20%/35%	Family Premium	County 80%/65%	Employee 20%/35%
MEDICAL									
PPO-B2000	902.00	721.60	180.40 <input type="checkbox"/>	1,690.00	1,233.80	456.20 <input type="checkbox"/>	2,076.00	1,484.70	591.30 <input type="checkbox"/>
HDHP2500	789.00	631.20	157.80 <input type="checkbox"/>	1,478.00	1,079.05	398.95 <input type="checkbox"/>	1,818.00	1,300.05	517.95 <input type="checkbox"/>
WAIVE MEDICAL <input type="checkbox"/>									
	Employee Premium	County 80%	Employee 20%	E + 1 Premium	County 80%/60%	Employee 20%/40%	Family Premium	County 80%/60%	Employee 20%/40%
DENTAL									
Plan A	33.50	26.80	6.70 <input type="checkbox"/>	66.90	46.84	20.06 <input type="checkbox"/>	86.90	58.84	28.06 <input type="checkbox"/>
Plan B	17.30	13.84	3.46 <input type="checkbox"/>	34.75	24.31	10.44 <input type="checkbox"/>	45.15	30.55	14.60 <input type="checkbox"/>
WAIVE DENTAL <input type="checkbox"/>									
VISION	5.70	4.56	1.14 <input type="checkbox"/>	11.35	7.95	3.40 <input type="checkbox"/>	14.75	9.99	4.76 <input type="checkbox"/>
WAIVE VISION <input type="checkbox"/>									
BASIC LIFE	2.40	1.10	1.30 <input type="checkbox"/>						

The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Phillips County Commissioners.

Timm made a motion to approve **Resolution 2023-01-09-09** for the Board of County Commissioners approve County fees and charges for the year 2023. Hofmeister seconded the motion.

RESOLUTION No. 2023-01-09-09

RESOLUTION FOR BOARD OF COUNTY COMMISSIONER APPROVE COUNTY FEES AND CHARGES FOR THE YEAR 2022

WHEREAS, the Phillips County Board of County Commissioners have reviewed the fees for all departments listed below.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Phillips County Colorado, approves the following fees and charges:

- | | |
|-------------------------------------|----------------------|
| Phillips County Event Center Rental | Attachment "B" |
| Bank of Colorado Pavilion Rental | Attachment "C-1 & 2" |
| Planning & Zoning | Attachment "D" |
| Equipment & Facility Rental | Attachment "E" |
| Harvest Park Rental | Attachment "F" |
| Homesteader's Park Use Agreement | Attachment "G" |
| Landfill Fees | Attachment "H-1" |
| Roll Off Rates | Attachment "H-2" |
| E-Waste Recycling | Attachment "H-3" |
| Landfill Late Fee | Attachment "I" |
| Weed & Pest Late Fee | Attachment "J" |

Phillips County rate for payment of gravel is \$.50 per cubic yard.

Loading dirt and gravel will be \$20.00/cu.yd. The county prefers not to haul but if necessary \$6.00 per loaded mile will be charged.

The above and foregoing Resolution was, on a motion duly made and seconded, adopted by unanimous vote of the Board of Phillips County Commissioners.

Further reorganization matters:

Each eligible employee who has been employed one year must participate in the County retirement plan and contribute 4% of payroll amount. The County will match 4%. The employees can contribute more than 4% (into a 457 plan only), but the County will not match above the 4% level. Employees who desire to work an approved holiday will be given another day off. The department head and the employee must agree on the scheduling for the day off. If an employee is required to work an approved county holiday, the employee will receive the double pay as approved by the County Commissioners. Paid time off (PTO) and sick leave reserve (SLR) should be taken according to requirements in the County Personnel Policy.

Smoking and vaping in County vehicles, equipment and buildings are prohibited.

Elected Officials and department heads must get approval from the board on purchases over \$2,000. The Board must approve all repairs of \$10,000 or more.

Purchasing from county businesses is preferred for all county departments. If the total of the local price is more than 20% above the total cost of shopping elsewhere, the purchase may be made from another source.

New and/or amended contracts or agreements which bind the County must be reviewed by Kelley Law Ltd. and then presented to the County Commissioners for review and approval before being accepted. All contracts shall be in writing. Verbal contracts are not accepted or binding. If there are no changes or amendments to a current contract, the department head can sign the renewal contract without it going before the Board.

Special request from landowners for culverts on driveways and fills: individual pays for the culvert and county installs the culvert. The county does not allow more than three in a one-half mile.

The County Auditor will be rfarmer, llc of Lamar, Colorado, for the yearly audit fee of \$19,000. See Attachment "K".

Hofmeister made a motion to approve the information presented and discussed in the "further reorganization matters" section of the meeting. Timm seconded. Motion carried unanimously.

The meeting recessed at 11:11 a.m. The meeting resumed at 1:00 p.m.

Executive Session

Timm made a motion to go into executive session for a conference with the County Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b). Hofmeister seconded the motion. Motion carried unanimously. The regular meeting recessed at 1:05 p.m. and reconvened at 1:24 p.m. The portion of the executive session from 1:08 p.m. - 1:22 p.m. was not recorded because the discussion of the matter announced in the motion to go into executive session constitutes a privileged attorney-client communication.

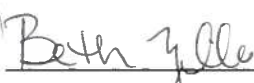
Chairman Roberts stated the participants in the executive session were: Tom Timm, Terry Hofmeister, Tammy Kelley, Laura Schroetlin, Andrew Nygaard, Barbara Green (via Zoom), John Sullivan (via Zoom), and himself. Participants in the executive session were asked if they believed that any substantial discussion of any matters not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, to state their concerns for the record. No concerns were stated.

Adjournment

Chairman Roberts adjourned the meeting at 1:34 p.m.

Minutes submitted by Beth Zilla.

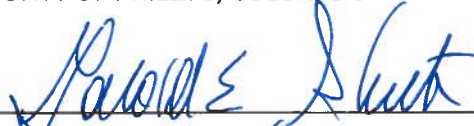
ATTEST:



Clerk & Recorder, Beth Zilla

BOARD OF COUNTY COMMISSIONERS

COUNTY OF PHILLIPS, COLORADO



Commissioner Garold Roberts, Chairman



Commissioner Terry Hofmeister



Commissioner Tom Timm

