

Phillips County Commissioner Meeting

February 9, 2018

The meeting was called to order by Chairman Pro Tem Don Lock and opened with the Pledge of Allegiance. Also present were County Commissioner Harlan Stern, County Administrator Randy Schafer, and County Clerk Beth Zilla. Commissioner Joe Kinnie was absent.

The board approved a January accounts payable batch.

Stern made a motion, seconded by Lock, to approve the minutes from the January 31, 2018 meeting as presented. Motion carried.

The board met with Sheriff Thomas Elliott and Victim's Advocate Kelley Sullivan. Sullivan shared that the first quarter dispersion from the VALE grant will only be half of what was anticipated. It will drop from \$3,250 to \$1,625 due to insufficient income at the state. The balance of the year may also be impacted. She is also preparing a VOCA grant for March deadline, continuing to apply as a two-county entity (Sedgwick and Phillips) and will be requesting a salary increase for the Sedgwick County Advocate. She will work with Schafer as she prepared the application.

Stern made a motion, seconded by Lock, to accept the recommendation of the Planning Commission and approve two subdivision exemptions:

- 1) Sale of approximately 0.12 acres in the SE¼ of Section 7, T7N, R44W of the 6<sup>th</sup> P.M. from Phillips County to Jack's Bean Company LLC
- 2) Sale of approximately 0.14 acres in the SE¼ of Section 7, T7N, R44W of the 6<sup>th</sup> P.M. from Jack's Bean Company LLC to Phillips county.

Motion carried.

Lock made a motion, seconded by Stern, to approve a land exchange.

- 1) Tract 1 will be deeded from Jack's Bean Company LLC to Phillips County as follows: Commencing at the center quarter corner of said Section 7; Thence S 89°41'49" E on the north line of said southeast quarter a distance of 1330.89 feet to the center-east sixteenth corner of said Section 7; Thence S 00°22'06" E on the east line of the west half of said southeast quarter a distance of 864.70 feet to the northeast corner of said tract described in Book 283 Page 843 and the point of beginning; Thence S 00°22'06" E on the east line of said tract a distance of 40.00 feet; Thence S 89°37'19" W a distance of 147.45 feet to a point on the west line of said tract; Thence N 00°18'17" W on the west line of said tract a distance of 40.00 feet to the northwest corner of said tract; Thence N 89°37'19" E on the north line of said tract a distance of 147.40 feet to the point of beginning, said tract containing 0.14 acres, more or less

And

- 2) Tract 2 will be deeded from Phillips County to Jack's Bean as follows : Commencing at the center quarter corner of said Section 7; Thence S 89°41'49" E on the north line of said southeast quarter a distance of 1183.52 feet to the northwest corner of a tract described in a Warranty Deed recorded in the Phillips County, Colorado records with reception number 236183; Thence S 00°21'56" E on the west line of said tract a distance of 866.45 feet to the northwest corner of a tract described in a Warranty Deed recorded in the Phillips County, Colorado records in Book 283 Page 843 with reception number 218548; Thence S 00°18'17" E on the west line of said tract a distance of 415.67 feet to the southwest corner of said tract and the point of beginning; Thence N 89°44'44" E on the south line of said tract a distance of 117.38 feet to a corner of said tract; Thence S 00°26'17" E on the west line of said tract a distance of 92.00 feet; Thence N 52°14'09" W a distance of 149.37 feet to the point of beginning, said tract containing 0.12 acres, more or less.

Motion carried.

The county's firewall is six years old and up for support renewal. Platinum Technology recommended installation of a new firewall. The county asked for a bid from PCTelcom which declined to bid. The board reviewed the firewall replacement with two scenarios: 1) replacement with one-year support for \$10,454 or 2) replacement with 3 years of support for a total amount of \$14,354.

Stern made a motion, seconded by Lock, to approve replacement of the firewall with three years of support with Platinum Technology for the annual amount of \$14,354. Motion carried.

The board met with County Deputy Assessor Toby Thompson to discuss the upgrade of their mapping system. Because the county had not upgraded ArcGIS annually, a contractor is needed to assist in developing a parcel update process using ArcGIS 10.5.

Stern made a motion, seconded by Lock, to approve the mapping system upgrade with North Line GIS in the amount of \$5,2800. Motion carried.

The board met with Department of Human Services (DHS) Director Penny Verhoeff. The minutes from this portion of the meeting are maintained by DHS.

Lock made a motion, seconded by Stern, to approve a step increase for Samantha Lightle, DHS Caseworker. She will move to HS Grade 65, Step 3 effective February 14, 2018 at an annual salary of \$31,336.53 (\$2,611.38 monthly) plus additional annual pay of \$5,676. Motion carried. She received a satisfactory performance appraisal.

The board approved sending a letter to the City of Holyoke requesting a waiver of the building permit fees for the new pavilion at the fairgrounds.

The board held a conference call with Tony McCaffery from the Akron Lions Club. Their club will handle the sale of liquor for the proposed CHS mouse race/Cajun boil fundraiser on March 15<sup>th</sup>. The board approved the use as long as they obtain a special event permit from the City of Holyoke, provide liquor liability insurance and the additional alcohol deposit.

The board met with Tyler Lamm, Josie Herman and Dominique Penzig from Holyoke High School to discuss their FCCLA Blessing Box project. The high school students would like to place their box for donations of food, clothing, paper products on the courthouse square. The board offered the front lobby of the Human Service building as a potential site. Students will consider that option.

The board decided to recommend a consignment auction sale with proceeds going to the Pavilion Project to the fundraising committee as a fundraiser.

The board reviewed a draft letter prepared by the fundraising committee to surrounding vehicle dealerships to seek their participation in a fundraising raffle for the Pavilion Project.

The board reviewed a draft letter to Tim Becker to waive the requirements for a subdivision exemption for a property that he owns. Board determined that the requirements would not be waived and that Becker will have to proceed with the subdivision exemption process.

The board reviewed the Big Iron Auction settlement sheet which showed the following sales:

- 1) 2000 International 4700 - \$14,560
- 2) 1998 International 4800 - \$34,4584.55
- 3) John Deere snow blower - \$546.00
- 4) 6' blade - \$177.45
- 5) John Deere 950 - \$5,364.45

The board reviewed a bid from Black Hills Energy for providing natural gas service to the pavilion. Board agreed to accept the bid in the amount of \$3,434.00.


The board reviewed the following reports:

- CCI Legislative Report
- cash reconciliation
- Event Center rental agreements
  - Ralph Weber
  - Ag Power
  - High Plains Psyllid
  - 21<sup>st</sup> Century

Meeting adjourned at 11:24 a.m.

Submitted by Beth Zilla  
Phillips County Clerk


County Commissioners

  
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K Joe Kinnie

  
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Donald J Lock

  
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Harlan Stern

Attest:   
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Beth Zilla, County Clerk