



STATE OF COLORADO)
) ss
 COUNTY OF PHILLIPS)

RESOLUTION No. 2025-01-10-01

RESOLUTION ORGANIZING COUNTY OPERATIONS, ESTABLISHING OFFICIAL HOLIDAYS, AND ESTABLISHING REGIONAL BOARD APPOINTMENTS FOR 2025

WHEREAS, the Board of County Commissioners of Phillips County, State of Colorado, has convened a duly and lawfully called regular meeting on the 10th day of January 2025; and,

WHEREAS, the Board desires to establish official holidays, designate representatives to regional boards, and set administrative duties to ensure adequate operations for Phillips County throughout the 2025 calendar year;

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Phillips County Colorado: That the Board hereby reorganizes Phillips County operations by approving the following: Board of County Commissioners 2025 meeting schedule (Attachment "A"), appointments, holidays, board representatives, and administrative actions:

The Chairman of the Board of Phillips County Commissioners for 2025 is Commissioner Tom Timm. In the absence of the Chair of the Board of County Commissioners, any Commissioner may act in the capacity as Chairman of the Board of County Commissioners per C.R.S. 30-10-307. The Chairman of the Board is allowed to make a motion or to second a motion.

The Board hereby approves the following list as the official designated holidays for Phillips County Government in 2024:

Holidays for 2025

New Year's Day Observed	January 1 st	Wednesday
Presidents' Day	February 17 th	Monday
Memorial Day	May 26 th	Monday
Juneteenth	June 19 th	Thursday
Independence Day	July 4 th	Friday
Fair Parade Day	July 26 th (2 Landfill personnel only)	Saturday
Labor Day	September 1 st	Monday
Columbus Day	October 13 th (July 26 th for 2 Landfill)	Monday
Veterans Day	November 11 th	Tuesday
Thanksgiving Day	November 27 th	Thursday
Day after Thanksgiving	November 28 th	Friday
Christmas Eve	December 24 th	Wednesday
Christmas	(Comm Ctr & In-Service Dep Only) December 25 th	Thursday

The Board approves the below appointments to represent the Board of County Commissioners on regional boards:

Representatives to Regional Boards

Terry Hofmeister-District 1

CCI Legislative Committee
Centennial Mental Health
NE CO Health Department
PC Fair Board
ETPR
Pro-15
CHP

Garold Roberts -District 2

Com Board
Northeast Colorado Housing
EMS Board
PC Fair Board
ETPR*
Worker's Comp. Ins. Pool
CAPP
Region 1

Tom Timm -District 3

NECALG/NECTA
ECSDD
Seizure Committee
PC Fair Board*
ETPR
Rec. District (Alternate)
CCI Legislative Proxy

* Denotes the primary representative.

Official Bonds

Pursuant to Colorado Revised Statutes, Section 24-13-105 the Phillips County Board of County Commissioners is satisfied that purchased crime insurance coverage meets the sufficiency of the official bond requirements of the County Commissioners C.R.S. 30-10-311, 312 and 313, Clerk and Recorder C.R.S. 30-10-401(2), Registrar of Titles C.R.S. 38-36-109, and 110, Sheriff C.R.S. 30-10-501(2), Coroner C.R.S. 30-10-601(b)(1.5), Treasurer 30-10-701(2), Public Trustee 38-37-102(4) and County Assessor 30-10-801(2), and approves and authorizes the purchase of insurance coverage in lieu of bonds of the respective County Officials.

Administration Organization

The County Administrator and/or administrative support may use the Chairman of the Board's signature stamp for emergency checks with authorization of the Chairman. Use of stamp must be documented.

The Phillips County Administrator is designated as the Budget Officer to prepare and present the 2026 budget draft to the board of County Commissioners on or before October 15, 2025, and the 2026 final budget on or before December 15, 2025, per C.R.S. 29-1-204.

The official posting location for the meeting dates, agendas, public notices, and information relating to Commissioner activities as well as changes made to the annual meeting schedule shall be posted on the bulletin board located outside the Commissioners' chambers in the Phillips County Courthouse.

The Holyoke Enterprise is designated as THE official newspaper for Phillips County for 2025 and the Haxtun Fleming Herald is designated as an official newspaper for Phillips County for 2025. The Haxtun Fleming Herald is designated as THE official newspaper and the Holyoke Enterprise is designated as an official newspaper for Phillips County delinquent property tax advertising per C.R.S. 39-11-105.

\$.50 per mile is established as the mileage reimbursement rate for 2025 for Phillips County. Let it be known that this may be changed by the Board at any time during the year.

The effective date hereof shall be the date of the adoption of this Resolution.

The above and foregoing Resolution was, on a motion duly made and seconded, adopted this 10th day of January 2025 by unanimous vote of the Board of Phillips County Commissioners.

ATTEST:

Beth Zilla
Clerk & Recorder, Beth Zilla

BOARD OF COUNTY COMMISSIONERS
COUNTY OF PHILLIPS, COLORADO

Tom Timm
Commissioner Tom Timm, Chairman

Terry J. Hofmeister
Commissioner Terry Hofmeister

Garold Roberts
Commissioner Garold Roberts