

Phillips County Commissioner  
Meeting Minutes<sup>1</sup>  
January 19, 2024

The board held a work session with Maintenance Supervisor Lonny Vernon and Assistant Maintenance Supervisor Brandon Markert prior to the meeting.

**Call to order**

Chairman Terry Hofmeister called the meeting of the Phillips County Commissioners to order and opened with the Pledge of Allegiance at 8:00 a.m. on January 19, 2024, at the County Courthouse in the Commissioner meeting room.

**County Attendees**

Chairman Terry Hofmeister, Commissioners Garold Roberts and Tom Timm, Administrator/Planner Andrew Nygaard, and County Clerk Beth Zilla

**Additional Attendees**

Janelle Krueger, Mattie Haney

**Additions or Corrections to the Agenda**

Additions

10) Sidewalk project invoice

**Approval of Consent Agenda**

Timm made a motion to approve the consent agenda as presented. Roberts seconded the motion. Motion carried unanimously.

**Consent Agenda Items:**

- a. Approval of the minutes of the BOCC 01.09.2024 regular meeting
- b. Approval of the minutes of the BOCC 01.09.2024 reorganizational meeting
- c. Approval of invoice list
- d. Approval of Treasurer's semi-annual report
- e. Acknowledge receipt of Building Permits log
- f. Acknowledge receipt of Event Center/BOC Pavilion rentals

**Public Comments**

None presented.

**Appointments**

The board met with Mattie Haney, representative from the NJC Foundation Colorado Opportunity Scholarship Initiative (COSI) matching Scholarship Grant. Haney gave an update on the grant.

**Unfinished Business**

None presented.

**Motions/New Business**

Timm made a motion to authorize the chairman to sign the letter of support for NJC Colorado Opportunity Scholarship Initiative (COSI). Roberts seconded the motion. Motion carried unanimously.

Timm made a motion to approve the request from Landfill Manager Bill Andrews to purchase a John Deere FC12E rotary mower from 21<sup>st</sup> Century Equipment for \$16,389.40. Roberts seconded the motion. Motion carried unanimously.

Timm made a motion to approve the request from Landfill Manager Bill Andrews to purchase a 12' Husky Scraper with lift and tilt kits from Central Plains Equipment for \$6,725. Roberts seconded the motion. Motion carried unanimously.

Roberts made a motion to approve the request from Maintenance Supervisor Lonny Vernon to purchase a Walker MTGHS27IC mower from Kurtzer's for \$14,284. Timm seconded the motion. Motion carried unanimously.

Roberts made a motion to approve the request from Sheriff Michael Beard to purchase a 2023 Ram 1500 SSV Crew Cab for \$40,830. Timm seconded the motion. Motion carried unanimously.

<sup>1</sup>Minutes prepared by Beth Zilla are a summary of **discussions**, not a verbatim account.

Timm made a motion to approve the request from County Clerk Zilla to pay the invoice from RMMI for microfiche imaging in the amount of \$27,143.75 and to reimburse ERTB Grant fund in the amount of \$56.25. Roberts seconded the motion. Motion carried unanimously.

Chairman Hofmeister opened the two sealed bids received for the Chicago Pneumatic Model CPLT-D-M10 portable lights. Each bid was for one light. A bid received from Tom Timm was for \$507, and a bid received from Brett Cumming was for \$400.

Roberts made a motion to accept the bid from Tom Timm for one Chicago Pneumatic Model CPLT-D-M10 portable light for \$507. Hofmeister seconded the motion. Motion carried 2-0, with Timm abstaining.

Roberts made a motion to accept the bid from Brett Cumming for one Chicago Pneumatic Model CPLT-D-M10 portable light for \$400. Timm seconded the motion. Motion carried unanimously.

Roberts made a motion to approve the request from County Treasurer Steve Young to authorize Deputy Treasurer Crystal Oakley as an authorized signer for banking for Phillips County. Timm seconded the motion. Motion carried unanimously.

Timm made a motion to approve the request from Administrator Nygaard to approve invoices from Simon Contractors for 2023 retention in the amount of \$6,198.99 and for 2024 retention in the amount of \$23,500. Roberts seconded the motion. Motion carried unanimously.

Timm made a motion to adopt Resolution 2024-01-19-01 in support of the RAISE grant application for Northeast Colorado road and street pre-construction planning activities. The Resolution reads:

**WHEREAS**, Phillips County supports the U.S. Department of Transportation grant application for the Northeast Colorado Regional road and street pre-construction planning; and

**WHEREAS**, the grant application will include either 100% RAISE funding request, or a Local Match Program (LOMA) Grant Application will be submitted to the Department of Local Affairs (DOLA) for local match,

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PHILLIPS COUNTY, COLORADO THAT:**

**Section 1.** The Phillips County Board of County Commissioners supports the application and acceptance of grant funds with U.S. Department of Transportation.

**Section 2.** The Phillips County Board of County Commissioners supports the completion of the project.

**Section 3.** The Phillips County Board of County Commissioners authorizes the chairman to sign any necessary documents to complete and submit a grant application with U.S. Department of Transportation and the Department of Local Affairs (DOLA).

Roberts seconded the motion. Motion carried unanimously.

### Adjournment

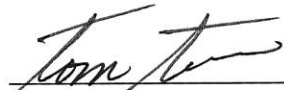
Chairman Hofmeister adjourned the meeting 9:18 a.m.

Minutes submitted by County Clerk Beth Zilla.

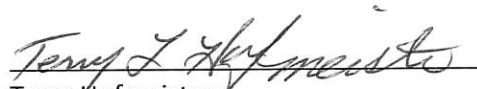
Next meeting is scheduled for January 31, 2024.

Phillips County Commissioners:

Attest:

  
\_\_\_\_\_  
Tom Timm

  
\_\_\_\_\_  
Beth Zilla, County Clerk

  
\_\_\_\_\_  
Terry Hofmeister

  
\_\_\_\_\_  
Garold Roberts